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RUVRAAA T WR-ALC ROBINS AFB GA

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RUHUBLK T 419FW HILL AFB UT

R 182300Z OCT 02

FM DFAS DENVER CO

TO AIG 4581

AIG 4582

AIG 4583

AIG 4584

ZEN/. GOVERNMENT/OU=DOD/OU=DFAS/OU=MAIL LISTS/CN=ML 4581(N)

ZEN/. GOVERNMENT/OU=DOD/OU=DFAS/OU=MAIL LISTS/CN=ML 4582(N)

ZEN/. GOVERNMENT/OU=DOD/OU=DFAS/OU=MAIL LISTS/CN=ML 4583(N)

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ZEN/364TRS SHEPPARD AFB TX

INFO RUEAHQA/SAF WASHINGTON DC

RHCPGUN/HQ SSG MAXWELL AFB GUNTER ANNEX AL

RUDIDFA/DFAS HQ ARLINGTON VA

RUDIDFD/DFAS DENVER CO

BT

THIS IS A 2 PART MSG COLLATED BY MRS

UNCLAS

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SUBJ: R 182300Z OCT 02 DFAS CENTER DENVER CO INTERIM MESSAGE CHANGE

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SUBJ/INTERIM MESSAGE CHANGE (IMC) 02-01 TO DFAS-DE 7010.1-R (FORMERLY
AFR 177-101), FEBRUARY 15, 1991

NARR/PART 1//

1. PAGES 88, PARA 11-8. CHANGE THE NOTE IN PARENTHESES TO:

"(CONSOLIDATED INTO DOD FMR, VOLUME 5, CHAPTER 6, SECTION 0607.)".

2. PAGE 123 AND 124, PARAGRAPH 14-3. CHANGE ALL REFERENCES FROM
DFAS-DE 7200.1-R TO "DFAS-DE/AF INTERIM GUIDANCE, PROCEDURES FOR
ADMINISTRATIVE CONTROL OF APPROPRIATIONS AND FUNDS MADE AVAILABLE TO
THE DEPARTMENT OF THE AF".

3. PAGE 141, PARAGRAPH 16-8. ADD SUBPARAGRAPH J: "INSTALLATIONS
USING EITHER A MANUAL OR AUTOMATED PROCESS TO GENERATE JOURNAL
VOUCHER FORMS ARE REQUIRED TO CONTACT THEIR SERVICING ACCOUNTING
OFFICE AND REQUEST A VOUCHER NUMBER BEFORE THE DOCUMENT IS CERTIFIED
AS CORRECT FOR PROCESSING. THE JOURNAL VOUCHER LOG AND VOUCHER
NUMBER ARE CONTROLLED ONLY BY THE ACCOUNTING OFFICE AND ARE
CROSS-REFERENCED TO THE ADJUSTMENT. AUTOMATED PROCESSES FOR
TRANSMITTING OR VIEWING OF CERTIFIED JVS WILL ALSO PROVIDE SUPPORTING
DOCUMENTATION EITHER ELECTRONICALLY OR IN HARDCOPY AS REQUIRED FOR
AUDIT PURPOSES."

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4. PAGE 174, PARAGRAPH 23-7B. CHANGE "57X6001**." TO "57X6001.00XX
(SEE STID DE-610 IN THE AFDD FOR DESCRIPTION AND EXPLANATION OF
"XX")."

5. PAGE 177, PARAGRAPH 25-9A. CHANGE FROM "RECORD BY-OTHERS..." TO
"RECORD FOR-OTHERS..."

6. PAGES 193 TO 251, CHAPTER 27. CHANGE ALL REFERENCES FROM
"ACCOUNTS CONTROL" TO "FUNDS CONTROL AND REPORTS BRANCH (FC&RB)".

CHANGE ALL REFERENCES FROM "MATERIEL SMA" TO "INTERGOVERNMENTAL AREA".

7. PAGE 197, PARAGRAPH 27-14G. DELETE THIS PARAGRAPH INCLUDING SUBPARAGRAPHS (1) & (2).

8. PAGE 213, SUBPARAGRAPH 27-38A(1)(E). CHANGE ENTIRE PARAGRAPH AS FOLLOWS: "(E) IDENTIFY THE ADJUSTMENT TRANSACTION IN THE DETAIL OF CHARGES BLOCK (ADSN, DOV # & DATE OF ACCOUNT). SUPPORTING DOCUMENTATION SHOULD BE ATTACHED TO THE SF 1081. (EX: COPY OF CONTRACT, INVOICE, AND RECEIVING REPORT.) IF IT IS IMPRACTICAL TO PHYSICALLY ATTACH VOLUMINOUS SUPPORTING DOCUMENTS, SUCH AS COMPUTER LISTINGS, ENSURE CROSS-REFERENCES AND NARRATIVES ARE PROVIDED IN SUFFICIENT DETAIL TO MAINTAIN A COMPLETE AND DOCUMENTED AUDIT TRAIL. FOLLOW POLICY SPECIFIC TO THE TRANSACTION THAT IS BEING PROCESSED
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FOR OTHER TYPES OF DOCUMENTATION. (EX: FOR THE CARE PROGRAM, ATTACH A COPY OF THE CARE PURCHASE LOG OR RECEIPTS TO SUPPORT TRANSFERS BETWEEN FISCAL YEARS. THE PURCHASE LOG OR RECEIPTS MUST BE DATED PRIOR TO OCTOBER 1.) ALSO, COMPLETE THE BILLING AGENCY CONTACT SECTION."

9. PAGE 223, SUBPARAGRAPH 27-53C(4). ADD TO THE PARAGRAPH: WITH THE EXCEPTION OF ACCOUNT F3885 (INTERFUND) - ONLY REPORT ENTIRE BALANCES OF THE EXEMPT USAGES IN THE 0-60 DAY AGING CATEGORY. THE EXEMPT USAGES ARE THOSE WITH AN "EX" IN THE "NOTE" COLUMN ON THE SPREADSHEET.

10. PAGE 223, SUBPARAGRAPH 27-53C(5). DELETE THE LIMIT ".1000" IN PARENTHESIS.

11. PAGE 223, SUBPARAGRAPH 27-53D(1). CHANGE "15TH WORKDAY" TO "10TH WORKDAY".

12. PAGE 227, PARAGRAPH 27-68B. DELETE ENTIRE PARAGRAPH AND CHANGE TO: "BILLED OFFICES ARE REQUIRED TO PROCESS ALL BILLS WITHIN 60 DAYS OF THE DATE THE BILL IS REPORTED TO DEFENSE AUTOMATED ADDRESSING SYSTEM (DAAS). THIS REQUIREMENT DOES NOT RELIEVE THE BILLED OFFICES FROM THE REQUIREMENT TO POST DISBURSEMENTS FOR CHARGES BILLED IN THE MONTH IN WHICH THE BILLS ARE RECEIVED. THE BILLED OFFICE MUST MATCH
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LINE ITEMS BILLED TO LINE ITEMS ORDERED BY REQUISITION NUMBER. WHEN THE BILLED OFFICE DETERMINES THE CHARGE IS INVALID, THE BILLED OFFICE ENTERS IT IN A SUSPENSE ACCOUNT UNTIL IT IS CLEARED BUT NO LONGER THAN 120 DAYS AT WHICH POINT THE CHARGE MUST BE POSTED TO AN APPROPRIATION. BILLED OFFICES MUST MAKE EVERY EFFORT TO CHARGE THE CORRECT ACCOUNT INITIALLY TO KEEP TRANSACTIONS IN THE SUSPENSE ACCOUNTS TO A MINIMUM."

13. PAGE 227 & 228, PARAGRAPH 27-72A. DELETE SECOND SENTENCE BEGINNING WITH "IN THE INTEREST OF..." THROUGH SUBPARAGRAPH (3) WHICH ENDS WITH "...WHEN THE VALUE IS \$1000 OR LESS PER LINE ITEM." INCORPORATE SUBPARAGRAPH (4) TO THE END OF PARAGRAPH A AND CHANGE SUBPARAGRAPHS 4(A) & 4(B) TO A(1) & A(2).

14. PAGE 228, SUBPARAGRAPH 27-72B(5). IN THE SECOND LINE, CHANGE FROM "THE TRANSMITTAL LETTER TO THE BASE" TO "FOLLOW-UP DOCUMENTATION TO THE FIELD SITE."

15. PAGE 228, SUBPARAGRAPH 27-72B(6). CHANGE "BASE" TO "FIELD SITE" AND DELETE SENTENCE IN PARENTHESIS.

16. PAGE 228, SUBPARAGRAPH 27-72B(7). DELETE FIRST SENTENCE AND CHANGE SECOND SENTENCE TO "IF ADJUSTMENT HAS NOT BEEN RECEIVED AND THE ITEM IS STILL OPEN, THE FIELD SITE RESPONDS ACCORDINGLY TO
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DFAS-AHRB/DE."

17. PAGE 228, SUBPARAGRAPH 27-72B(8). IN THE FIRST LINE, AFTER THE WORD "ACTION", INSERT "EVERY TWO WEEKS".
18. PAGE 228, SUBPARAGRAPH 27-73D. CHANGE BOTH REFERENCES FROM "180 DAYS" TO "120 DAYS".
19. PAGE 228, SUBPARAGRAPH 27-73D(1). ADD THE FOLLOWING: "USE THE DEFENSE AUTOMATED ADDRESSING SYSTEM CENTER (DAASC) AUTOMATED MESSAGE EXCHANGE SYSTEM (DAMES) OR OTHER ELECTRONIC COMMUNICATION WHENEVER POSSIBLE."
20. PAGE 230, PARAGRAPH 27-73I. DELETE THIS PARAGRAPH.
21. PAGE 230, PARAGRAPH 27-76A. CHANGE FROM "A&F" TO "FSO".
22. PAGE 231, PARAGRAPH 27-77D. CHANGE FROM "180" TO "120".
23. PAGE 233, SUBPARAGRAPH 27-80D(3). DELETE SUBPARAGRAPH (3) AND (3)(A) AND RENUMBER SUBPARAGRAPHS FROM (4) THROUGH (10) TO (3) THROUGH (9).
24. PAGE 233, SUBPARAGRAPH 27-81A(6). CHANGE FROM "57F3885.1000" TO "57*3400 THE DEFAULT APPROPRIATION".
25. PAGE 234, SUBPARAGRAPH 27-81G(1). CHANGE FROM "SM-ALC/FMFG, MCCLELLAN AFB, CA 95652-5260" TO DFAS-AIO/SB, 1111 E MILL ST, SAN BERNARDINO, CA 92408-1621".
- QQQQ
26. PAGE 234, SUBPARAGRAPH 27-81I(1). CHANGE REFERENCE FROM PAGE 02 RUEOMFA7347 UNCLAS "SUSPENSE ACCOUNT 57F3885.1000" TO "57*3400 30*".
27. PAGE 235, SUBPARAGRAPH 27-81J(2)(B). CHANGE LAST LINE TO "AN ANNOTATED RECAP OF ZERO BALANCE INTERFUND BILLS, PCN SH069-G51 OR A JV IS USED AS THE MEDIA OF DOCUMENTATION."
28. PAGE 235, SUBPARAGRAPH 27-81J(3) AND (3)(A). CHANGE FROM "57F3885.1000" TO "57*3400".
29. PAGE 235, SUBPARAGRAPH 27-81J(3)(B). CHANGE FROM "57F3885.1000" TO "57*3400" AND CHANGE THE LAST LINE TO "AN ANNOTATED RECAP OF ZERO BALANCE INTERFUND BILLS, PCN SH069-G51 OR A JV IS USED AS THE MEDIA OF DOCUMENTATION."
30. PAGE 235, SUBPARAGRAPH 27-81J(4)(B). CHANGE LAST LINE TO "AN ANNOTATED RECAP OF ZERO BALANCE INTERFUND BILLS, PCN SH069-G51 OR A JV IS USED AS THE MEDIA OF DOCUMENTATION."
31. PAGE 235, PARAGRAPH 27-82. DELETE THE THIRD SENTENCE BEGINNING WITH "HOWEVER, IF THE SELLER IS THE..." AND ADD, "THERE IS NO DOLLAR CRITERIA FOR BILL TRANSFERS."
32. PAGE 236, PARAGRAPH 27-82C. INSERT "E-MAIL OR" IN FRONT OF "... MAIL IT TO THE...".
33. PAGE 237, PARAGRAPH 27-82D. DELETE ENTIRE PARAGRAPH AND REPLACE WITH THE FOLLOWING: "ONCE A BILL IS TRANSFERRED, THE BILL WILL NO
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LONGER APPEAR ON THE UNMATCHED BUYER LISTING OF THE FIELD SITE THAT TRANSFERRED THE BILL. THE BILL WILL ONLY APPEAR ON THE UNMATCHED BUYER BY TADSN (TRANSFER ADSN) LISTING OF THE GAINING FIELD SITE. THE FIELD SITE THAT TRANSFERRED THE BILL OUT IS NO LONGER RESPONSIBLE FOR TRACKING IT AND WILL NOT BE HELD ACCOUNTABLE FOR ITS ACCEPTANCE AND PROCESSING AT THE GAINING FIELD SITE."
34. PAGE 237, PARAGRAPH 27-82E. DELETE ENTIRE PARAGRAPH.
35. PAGE 237, SUBPARAGRAPH 27-83D(1). CHANGE PARAGRAPH TO "SEND AN E-MAIL TO DFAS-AHRB/DE. DFAS-AHRB/DE ACKNOWLEDGES RECEIPT OF THE UNIDENTIFIED BILLING ASSISTANCE REQUEST."
36. PAGE 237, SUBPARAGRAPH 27-83D(2). CHANGE FROM "TRANSMITTAL LETTER" TO "E-MAIL".
37. PAGE 237, PARAGRAPH 27-84. DELETE THE FOURTH AND FIFTH SENTENCES AND REPLACE WITH "IF YOU DO NOT RECEIVE A REPLY FROM THE

SELLER, REQUEST ASSISTANCE FROM DFAS-AHRB/DE VIA E-MAIL."

38. PAGE 237, SUBPARAGRAPH 27-86A(2). CHANGE FROM "A&F" TO "FIELD SITES".

39. PAGE 237, SUBPARAGRAPH 27-86B(1). CHANGE FROM "ACA" TO "FC&RB".

40. PAGE 238, SUBPARAGRAPH 27-86B(5)(A)1. CHANGE FROM "57F3885.1000" TO "57*3400".

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41. PAGE 238, SUBPARAGRAPH 27-86B(5)(A)3. CHANGE TO "IF THE CHARGE CITES AN APPROPRIATION THAT HAS LAPSED, THE BUYER WILL HAVE TO PROCESS NECESSARY CORRECTIONS (SEE 4 BELOW) TO CLEAR THE UNMATCHED SELLER AND BUYER TRANSACTIONS."

42. PAGE 240, PARAGRAPH 27-91B. REPLACE ENTIRE PARAGRAPH WITH THE FOLLOWING: "THE PREFERRED METHOD IS THROUGH THE DAASC ON-LINE QBI INPUT SCREEN. WHEN ACCESS TO DAASC ISN'T POSSIBLE, INPUTS MAY ALSO BE SENT VIA FTP. SUBMIT QBI REQUESTS TO DAAS USING A DD FORM 1392, DATA MESSAGE FORM, SHOWING LMF: CC; ADDRESSEE; DEFENSE AUTOMATIC ADDRESSING SYSTEM OFFICE (DAASO), WRIGHT-PATTERSON AFB, OH; ORIGINATOR'S IDENTIFICATION: INTERFUND BILL RETRANSMISSION, AND CONTENT INDICATOR CODE; IFBB. ENSURE REQUESTS ARE ROUTED TO RUEOZZA."

43. PAGE 240, PARAGRAPH 27-92. CHANGE REFERENCE FROM "180 DAYS" TO "90 DAYS". ALSO, DELETE THIRD SENTENCE BEGINNING WITH "DO NOT PROCESS ANY ADVICE CODE 034..." AND DELETE LAST SENTENCE.

44. PAGE 240, PARAGRAPH 27-94. CHANGE "ARM" TO "FC&RB".

PART II

1. THIS PART IS INFORMATION ONLY. DO NOT POST TO YOUR REGULATION.

2. POC FOR DFAS-DE 7010.1-R IS MS MICHELLE RENDON, DFAS-ASG/DE, DSN 926-8926. POC FOR INTERFUND IS MS SUSAN SCOTT, DFAS-ASC/DE, DSN 926-

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