

RTTUZYUW RUEDARZ0003 52212300-UUUU--RUCOSUU.
ZNR UUUUU ZYB
R 092300Z AUG 95
FM DFAS-DENVER CENTER DENVER CO//D//
TO AIG EIGHT SIX TWO THREE
AIG EIGHT SIX TWO FOUR
AIG EIGHT SIX TWO SIX
AIG NINE FOUR ONE ONE//IMPD/MSIPD//
361TTS SHEPPARD AFB TX//TTGBF//
INFO SAF WASHINGTON DC//FMPB/MIIR/AAIPSP/AAISML/FMBMC//
SAF RANDOLPH AFB TX//FM
DFAS HQ WASHINGTON DC//A/F//
ZEN/DFAS-DENVER CENTER DENVER CO//AAB/WF/ADR/ANB/AO/
WAP/IR/DRA/ANC//

BT

UNCLAS

SUBJ INTERIM MESSAGE CHANGE (IMC) 95-3 TO AFR 177-101
FEBRUARY 15, 1991

PART I

1. PAGE 66, ADD THE FOLLOWING NEW PARAGRAPH 6-56:
6-56. PROCEDURES FOR CLEARING ACF-7113 RECONCILIATIONS
(RECONS) AND SUSPENSES FOR BASES THAT ARE CLOSED, CLOSING OR
TRANSFERRING TO THE OPLOC.

A. IT IS IMPORTANT THAT ALL OUTSTANDING RECONS AND
SUSPENSES BE CLEARED PRIOR TO CLOSING THE BASE OR
TRANSFERRING THE DATABASE TO AN OPERATING LOCATION (OPLOC).
THE DFAS-DE GOAL IS TO AVOID TRANSFERRING AN OUTSTANDING
RECONS AND SUSPENSES. ONCE THE BASE IS CLOSED OR THE FILES
TRANSFERRED TO THE OPLOC, RESEARCH BECOMES EXTREMELY
DIFFICULT. THIS AREA MUST BE CONTINUALLY AND AGGRESSIVELY
ADDRESSED BY THE DAO. DURING THE SIX MONTHS IMMEDIATELY
PRIOR TO THE CLOSING OR TRANSFER, ADDITIONAL EMPHASIS WILL BE
PLACED ON THESE AREAS BY THE DAO-DE AND DFAS-DE STAFF.

B. IF ALL RECONS AND SUSPENSE ARE NOT CLEARED ON TRANSFER
DATE, DFAS-DE/ADA WILL FORWARD THEM TO THE OPLOC OR GAINING
DAO. THE RECONS AND SUSPENSE WILL RETAIN THEIR FORMER ADSN SO
THEY WILL NOT BE MERGED INTO THE OPLOC/GAINING DAO DATABASE
AND CAN BE SEPARATELY IDENTIFIED. THE OPLOC/GAINING DAO MUST
CONTINUE TO RESEARCH AND ATTEMPT TO CLEAR THESE ITEMS AS TIME
PERMITS. THE OPLOC/GAINING DAO PRIORITY, HOWEVER, IS TO
RESEARCH AND CORRECT THOSE RECONS/SUSPENSES RECEIVED AFTER
THE TRANSFER OF A DAO INTO THE OPLOC OR ANOTHER GAINING DAO.

C. TO CLEAR RECONCILIATIONS OR SUSPENSE FROM CLOSED BASES, THE
OPLOC/GAINING DAO WILL PREPARE ADJUSTMENT DOCUMENTS, JOURNAL
VOUCHER OR 1-81, AS APPROPRIATE. CITE THE GAINING ACTIVITY
STATION NUMBER. CLEARLY IDENTIFY IN THE REMARKS SECTION
WHETHER THE PURPOSE IS TO CLEAR RECONS OR SUSPENSE AND THE
CLOSED OR TRANSFERRED ADSN. PROCESS A MAFR 9 TRANSACTION
BACKDATED TO PRIOR MONTH TO ADJUST THE CUMULATIVE BALANCES.
DO NOT PROCESS THESE ADJUSTMENT DOCUMENTS THROUGH PAYING AND
COLLECTING. MAIL THEM TO DFAS-DE/ADA WITH YOUR MONTHLY
RCS:HAF-ACF(M)7113 REPORT PACKAGE. UPON RECEIPT OF THE
ADJUSTMENT DOCUMENTS, DFAS-DE/ADA WILL TRANSFER AMOUNTS
EQUAL TO THE ADJUSTMENT DOCUMENTS FROM THE CLOSED ADSN TO
THE GAINING ADSN. THIS WILL RESOLVE RECONS AND SUSPENSES
WITHOUT CREATING NEW ITEMS AT THE OPLOC.

PART 2

1. DO NOT POST THIS PART TO YOUR REGULATION.
2. THIS IMC WILL BE INCORPORATED INTO A PAGE-INSERT CHANGE 4
3. POINTS OF CONTACT ARE:
 - A. DFAS-DE/AOO, DSN 926-8105 FOR DAO MANAGEMENT
 - B. DFAS-DE/ADAO, DSN 926-6117 FOR DEPARTMENTAL ACCOUNTING OPERATIONS

BT

#1003

NNNN