

**DEFENSE INFORMATION SYSTEMS AGENCY**

701 S. COURTHOUSE ROAD

ARLINGTON, VIRGINIA 22204-2199

DISA CIRCULAR 310-130-4\*

8 September 1997

## COMMUNICATIONS REQUIREMENTS

Defense User's Guide To The Telecommunications Service Priority (TSP)  
System

1. **Purpose.** This Circular provides procedures to implement the Telecommunications Service Priority (TSP) System for National Security and Emergency Preparedness (NS/EP) as prescribed in National Communications System (NCS) Directive 3-1.
2. **Applicability.** This Circular applies to all DoD and non-DoD departments, agencies, commands, and offices having authorized requirements for Defense Information Systems Network (DISN) services or for non-DISN services that are acquired by the Defense Information Technology Contracting Organization (DITCO) or DITCO activities.
3. **Authority.** This Circular implements DoD Directive 4640.XX, Telecommunications Service Priority (TSP) System for National Security and Emergency Preparedness (NS/EP).
4. **References.**
  - 4.1 NCS Manual 3-1-1, Telecommunications Service Priority (TSP) System for National Security Emergency Preparedness (NS/EP), Service User Manual, 9 July 1990.
  - 4.2 NCS Directive 3-1, Telecommunications Service Priority (TSP) System for National Security Emergency Preparedness, 5 July 1990.
  - 4.3 Defense Information Systems Agency (DISA) Circular 310-130-1, Submission of Telecommunications Service Requests, July 1992.
5. **Scope.** The TSP System is applicable to all DoD telecommunications services supporting NS/EP telecommunications requirements to include the DISN and tactical requirements which utilize assets of the DISN or assets of the domestic telecommunications services (including portions of U.S. international telecommunications services provided by U.S. vendors) for which provisioning or restoration priority levels are requested, assigned, and approved in accordance with applicable directives and implementing manuals, instructions, circulars, etc.

6. **Circular Maintenance.** Each Defense Information Systems Agency (DISA) area is authorized to publish supplemental instructions to this Circular pertaining to its assigned DISN area with prior approval of Headquarters, DISA. A copy of proposed supplemental instructions will be submitted for approval prior to publication. Such supplements and any material submitted for inclusion in this Circular will be prepared in a format identical with that used in this Circular. The submissions will be addressed to the Director, Defense Information Systems Agency, ATTN: D35, Arlington, VA 22204-2199.

7. **Additional Copies and Extracts.** Recipients are authorized to reproduce this Circular in whole or in part.

FOR THE DIRECTOR, DISA, AND MANAGER, NCS:

A. FRANK WHITEHEAD  
Colonel, USA  
Chief of Staff

---

SUMMARY OF SIGNIFICANT CHANGES.

This revision is issued to:

- a. Incorporate "DISA" throughout document.
- b. Delete all references to the Restoration Priority System.
- c. Incorporate previous message change.
- d. Incorporate explanation of "orderwire" status within the TSP System (Chapter 1, paragraph C1.9; Chapter 8, paragraph C8.5).
- e. Incorporate expanded guidance on when to use a SF315 to obtain a TSP (Chapter 3, paragraph C3.1; Chapter 4, paragraph C4.1.1).
- f. Incorporate procedures for obtaining TSP on NATO circuits to the CONUS and within Europe (Chapter 4, paragraph C3.1.1 and C3.1.2).
- g. Clarify reporting responsibilities (Chapter 5).
- h. Incorporate instructions for completing SF315 (Enclosure 3).

---

This Circular cancels DISAC 310-140-4, 18 August 1993  
OPR: D35  
Distribution: W

---

**TABLE OF CONTENTS**[Basic Circular](#)

1. Purpose
2. Applicability
3. Authority
4. References
5. Scope
6. Circular Maintenance
7. Additional Copies and Extracts

[Glossary of Terms](#)[Chapter 1. TSP SYSTEM OVERVIEW](#)

- C1.1 General
- C1.2 TSP Management Goals

[Chapter 2. DETERMINING RESTORATION AND PROVISIONING PRIORITIES](#)

- C2.1 General
- C2.2 Categories, Subcategories, and Service Profiles
- C2.3 Restoration
- C2.4 Provisioning

[Chapter 3. APPLYING FOR/CHANGING TSP AUTHORIZATIONS \(The 50 States, U.S. Territories/Possessions\)](#)

- C3.1 General
- C3.2 Application Process
- C3.3 TSP Assignment

[Chapter 4. APPLYING FOR/CHANGING TSP AUTHORIZATIONS \(U.S. Owned DISN Circuits and Foreign Area Leased Services\)](#)

- C4.1 General
- C4.2 Minimum Essential Circuit List
- C4.3 Application Process

[Chapter 5. SERVICE USER REPORTING REQUIREMENTS](#)

- C5.1 Responsibilities
- C5.2 Reporting Requirements

[Chapter 6. INVOCATION OFFICIAL General](#)

- C6.1 Identification of Invocation Official
- C6.2 Responsibilities

[Chapter 7. PRIORITY ACTION APPEAL PROCESS](#)

- C7.1 General
- C7.2 Procedures

[Chapter 8. SPECIAL CONDITIONS](#)

- C8.1 Minimum Essential Circuit List and Subpriorities
- C8.2 Package Systems
- C8.3 Preemption
- C8.4 Exercises
- C8.5 Orderwires
- C8.6 Leased Service to DISN Conversions

[Chapter 9. DOD SPONSORSHIP OF NON-U.S. GOVERNMENT ENTITIES](#)

- C9.1 General
- C9.2 Sponsoring Official
- C9.3 Application Procedures
- C9.4 Appeals

---

[INSTRUCTIONS FOR COMPLETING TSP REQUEST FORM SF315](#)

---

**FIGURES**

- F1.1 [TSP Management Goals](#)
- F2.1 [TSP Categories, Subcategories, and Priority Levels](#)
- F2.2 [Chart For Determining Restoration Priority Levels](#)
- F2.3 [Chart For Determining Provisioning Priority Levels](#)
- F3.1 [Obtaining A TSP Authorization](#)
- F3.2 [TSP Authorization Code](#)
- F3.3 [Emergency Provisioning](#)
- F4.1 [Obtaining A TSP Authorization](#)

F5.1 [TSP Reporting Requirements For Government Owned DISN Assets](#)

F5.2 [Leased Service User/DITCO Reporting Requirements](#)

---

**TABLE**

[Table 1: NATO ALLA Circuit Restoration Priority \(CRP\) to U.S. TSP System](#)

---

**ENCLOSURES**

E3.1 [TSP Request for Service Users](#)

E3.2 [TSP Contact Information](#)

E3.3 [NSEP Invocation Report](#)

E3.4 [TSP Assignment Message](#)

E7.1 [TSP Action Appeal for Service Users](#)

---

Return to:

[Basic Circular](#)

[Table of Contents](#)

[Publication Listing](#)

---

*last revised: creecyd@ncr.disa.mil January 20, 1998*