

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30</i>				1. REQUISITION NUMBER F7CEOQ307701		PAGE 1 OF 22				
2. CONTRACT NO. F22600-03-P-0403		3. AWARD/EFFECTIVE DATE 13-Jun-2003		4. ORDER NUMBER		5. SOLICITATION NUMBER F22600-03-T-0006		6. SOLICITATION ISSUE DATE 15-May-2003		
7. FOR SOLICITATION INFORMATION CALL				a. NAME CAROL A. THIBODEAU		b. TELEPHONE NUMBER (No Collect Calls) 228-377-1827		8. OFFER DUE DATE/LOCAL TIME 30-May-2003 16:00		
9. ISSUED BY 81ST CONTRACTING SQUADRON CAROL THIBODEAU 310 M STREET, RM 102 KEESLER AFB MS 39534-2147 TEL: 228-377-1827 FAX: 228-377-3298			CODE FA3010		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 100%FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A) SIC: 7699 SIZE STANDARD: \$6 Mil			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13 a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		12. DISCOUNT TERMS 14 Days - 2%; Net 30 Days
15. DELIVER TO 81 CES OPERATIONS FLIGHT - F7CEOQ 1LT JASON LYONS 508 L STREET KEESLER AFB MS 39534-2115			CODE F7CEOQ		16. ADMINISTERED BY SEE ITEM 9					
17 a. CONTRACTOR/ OFFEROR ENVIRONMENTAL SAFETY AWARENESS, LLC WALTER RICHARDSON 513 N. EGLIN PARKWAY FORT WALTON BEACH FL 32547-4829 TEL. 850-864-2313			CODE 1B2Q3		FACILITY CODE		18 a. PAYMENT WILL BE MADE BY DFAS-SAVAFVD (1-888-478-5636) 500 MCCULLOUGH AVE SAN ANTONIO TX 78215-2100			CODE F60700
<input type="checkbox"/> 17 b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER					18 b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18 a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES				21 QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT		
SEE SCHEDULE										
25. ACCOUNTING AND APPROPRIATION DATA See Schedule								26. TOTAL AWARD AMOUNT \$17,900.00		
<input type="checkbox"/> 27 a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED.								ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
<input checked="" type="checkbox"/> 27 b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED.								ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED		
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.					COPIES	29. AWARD OF CONTRACT: REFERENCE <u>F22600-03-T-0006</u> <input checked="" type="checkbox"/> OFFER DATED <u>27-May-2003</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE				
30 a. SIGNATURE OF OFFEROR/CONTRACTOR					31 a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)					
30 b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)			30 c. DATE SIGNED		31 b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Steven W. Taylor / Contracting Officer			31 c. DATE SIGNED 13-Jun-2003		
32 a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED				33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. VOUCHER NUMBER		35. AMOUNT VERIFIED CORRECT FOR		
32 b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE			32 c. DATE		36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			37. CHECK NUMBER		
41 a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT				38. S/R ACCOUNT NUMBER		39. S/R VOUCHER NUMBER		40. PAID BY		
41 b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			41 c. DATE		42a. RECEIVED BY (Print)					
					42b. RECEIVED AT (Location)					
				42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS				

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 1449 (10-95)
Prescribed by GSA
FAR (48 CFR) 53.212

SECTION SF 1449 CONTINUATION SHEET

ITEM NO	SUPPLIES/SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT
0001	Services Nonpersonal: Provide all personnel, tools, materials, manuals, supervision, and transportation necessary to perform annual inspection and certification required by OSHA for Lifting Devices located on Keesler AFB, MS in accordance with the contract terms and conditions and the Statement of Work herein. Performance shall begin 01 Jul 2003 and be completed within 30 calendar days. NOTE: This item is a firm-fixed price item; cost for repairs are NOT included in this item (see item 0002 below). Reference Purchase Request No. F7CEOQ307701 MILSTRIP: F7CEOQ30770100 Signal Code: A	45.00	Each		
0002	Services Nonpersonal: Provide parts and labor to perform repairs determined to be necessary by the inspections and certifications required in item 0001 above. Work shall be performed in accordance with the contract terms and conditions and the Statement of Work. Performance shall begin 01 Jul 2003 and be completed within 30 calendar days. As the extent of repairs required is unknown pending inspection, this item is established as a Not to Exceed (NTE) amount. The hourly labor rate to be charged is <u>\$55.00</u> and is based on an estimated quantity of 50 hours. NOTE: There will be no charge for travel and mileage to Keesler Air Force Base, MS. Computation of Labor Rate begins after the contractor signs in with the inspector for subject contract. Parts to be reimbursed shall be provided at actual cost. Reference Purchase Request No. F7CEOQ307701 MILSTRIP: F7CEOQ30770101 Signal Code: A	1.00	Lump Sum		

ACCOUNTING AND APPROPRIATION DATA:

ACRN AA: 5733400
FUNDED AMOUNT:

CLAUSES INCORPORATED BY REFERENCE:

52.212-4	Contract Terms and Conditions--Commercial Items	FEB 2002
52.219-6	Notice Of Total Small Business Set-Aside	JUL 1996
52.222-3	Convict Labor	AUG 1996
52.222-21	Prohibition Of Segregated Facilities	FEB 1999
52.222-26	Equal Opportunity	APR 2002
52.222-36	Affirmative Action For Workers With Disabilities	JUN 1998

52.222-41	Service Contract Act Of 1965, As Amended	MAY 1989
52.223-5	Pollution Prevention and Right-to-Know Information	APR 1998
52.225-13	Restrictions on Certain Foreign Purchases	JUL 2000
52.232-33	Payment by Electronic Funds Transfer--Central Contractor Registration	MAY 1999
52.233-3	Protest After Award	AUG 1996
52.237-2	Protection Of Government Buildings, Equipment, And Vegetation	APR 1984
52.253-1	Computer Generated Forms	JAN 1991
252.204-7003	Control Of Government Personnel Work Product	APR 1992
252.204-7004	Required Central Contractor Registration	NOV 2001
252.225-7001	Buy American Act And Balance Of Payments Program	MAR 1998
252.225-7016	Restriction On Acquisition Of Ball and Roller Bearings	DEC 2000
252.247-7023	Transportation of Supplies by Sea (May 2002) Alternate III Alt III	MAY 2002
252.247-7024	Notification Of Transportation Of Supplies By Sea	MAR 2000
5352.223-9001	HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS	JUN 1997

CLAUSES INCORPORATED BY FULL TEXT

ADDENDUM TO FAR 52.212-4, CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS

The following paragraphs of this clause are tailored as follows:

(a) Inspection/Acceptance. Add the following: Inspection and acceptance of the services will be performed at Keesler Air Force Base, MS, by **81 CES/CEOE.**

(c) Changes. Replace with the following: Changes in the terms and conditions of this contract may be made only by written agreement of the parties with the exception of administrative changes such as changes in the paying office, appropriations data, etc., which may be changed unilaterally by the Government.

SMOKING IN AETC FACILITIES:

Contractors are advised that the Commander has placed restrictions on the smoking of tobacco products in AETC facilities. AFI 40-102, Tobacco Use in the Air Force, and its AETC supplement 1, outline the procedures used by the commander to control smoking in our facilities. Contractor employees and visitors are subject to the same restrictions as government personnel. Smoking is permitted only in designated smoking areas.

**STATEMENT OF WORK
FOR
INSPECTION, CERTIFICATION, & REPAIR OF LIFTING DEVICES
07 May 2003**

1. SCOPE OF WORK. The contractor shall provide all personnel, tools, materials, supervision, equipment, and other items/services necessary to perform annual inspection and certification (per OSHA requirements) and necessary repair of equipment listed in Appendix A of this Statement of Work (SOW). Equipment is located at various facilities at Keesler AFB, Biloxi, MS. All work is to be performed with applicable Occupational Safety and Health Administration (OSHA), American National Standards Institute (ANSI) standards, and the contract terms and conditions.

2. INSPECTION TESTING AND REPAIR

2.1. QUALIFIED PERSONNEL. All work to be performed shall be accomplished by certified and technically qualified personnel regularly engaged in this type work.

2.2. HAND POWER HOIST

2.2.1. GENERAL INSPECTION. Each device shall be inspected for the following items:

- (1) Excessive wear of chain, load sprockets, or chain stretch.
- (2) Hook retaining nuts or collar pins, and welds or riveting used to secure the retaining member.
- (3) Brake Mechanism. Worn, glazed or oil contaminated friction disc, worn pawls, cam or ratchet. Corroded or broken pawl springs.
- (4) Worn, cracked or distorted parts such as hood blocks, suspension housing, outrigger, hand chain wheels, chain attachments, crevices, yokes, suspension bolts, shafts, gears and bearings.
- (5) Loose bolts, nuts or rivets.
- (6) Supporting structure and trolley for continued ability to support the imposed loads.
- (7) Hydraulic system for levels and leaks, and the cylinders for dents or other damage.
- (8) Electrical systems to include switches, contacts, and push buttons.
- (9) *Note: For suspended powered monorail or overhead gantry systems, inspect the following in addition to the requirements above:*
 - (a) Power rails for misalignment at all splices, switches, and rail-end joints.
 - (b) All rail hangers for security.
 - (c) Idlers at switches, clean paths, and lubricate as necessary.
 - (d) Switches throughout rail travel for alignment.

2.2.2. LOAD TEST.

- (1) All hoist listed in Appendix A, shall be tested by the contractor. The test shall be 125 (one hundred twenty five) percent of rated load.
- (2) On hoists incorporating overload devices, which prevent the lifting of 125 (one hundred twenty five) percent of rated load, a load test shall be accomplished with at least ten percent of rated load, after which the function of the overload device shall be tested.
- (3) A report detailing the results of testing and inspection of all listed lifting devices shall be provided to the Contracting Officer or his/her designated representative upon completion of all testing.

2.2.3. Welded Link Chain Inspection.

- (1) During testing of the hoist under load in hoisting and lowering directions, observe the operation of chain and sprockets. The chain should feed smoothly into and away from the sprockets. Chain should be cleaned for inspection.
- (2) If the chain binds, jumps, or is noisy, determine whether it is clean and properly lubricated.
- (3) If the trouble persists, inspect the chain and mating parts for wear distortion, or other damage.
- (4) Examine visually for gouges, nicks, weld spatter, corrosion and distorted links. Inspect for wear at the contact points and determine if measured according to the hoist manufacturer's instructions. If instructions are not available, proceed as follows:
 - (a) Select an unworn, non-stretched length of chain (e.g., at the slack end).
 - (b) Suspend the chain vertically under tension and, using a caliper type gauge, measure the outside length of any convenient number links approximately 12 (twelve) to 14 (fourteen) inches overall.
 - (c) Measure the same number of links in the used sections and calculate the percentage increase in length.

2.2.4. Roller Link Chain Inspection

- (1) During testing of the hoist under load in hoisting and lowering directions, observe the operation of chain and sprockets. The chain should feed smoothly into and away from sprockets. Chain should be cleaned for inspection.
- (2) If the chain binds, jumps, or is noisy, determine whether it is clean and properly lubricated. If the trouble persists, inspect the chain and mating parts for wear, distortion or other damage.
- (3) Examine visually for gouges, nicks, weld spatters, corrosion and distorted links. Inspect for wear at the contact points. If wear is observed, or if suspected, the chain should be measured according to the hoist manufacturer's instructions. If instructions are not available, proceed as noted in paragraph 2.2.3(4)a-c, above.

2.3. Reports/Repairs. All parts utilized in repairs shall be Original Equipment Manufacturer (OEM) or OEM approved parts.

- (1) While performing inspections, the contractor shall document and make repairs to each individual hoist that does not meet OSHA standards. Contractor is authorized to make repairs not to exceed **\$350**, without written consent of the Contracting Officer or his/her designated representative. All repairs made shall ensure each lift is in compliance with the applicable OSHA standards. Refer to paragraph 2.3.(2) for instructions on repairs over \$350. Repairs are to be accomplished within two weeks from the time the hoist was first inspected. Exception to this policy is a written request detailing the reason for delay and the estimated completion date. Approval for delays in excess of two weeks must be obtained, in writing, from the Contracting Officer or his/her designated representative. Contractor is responsible for providing a detailed list of parts used and applicable service that was performed on all hoists once certified.
- (2) For hoists in need of repair that exceeds **\$350**, the contractor shall provide a copy of a cost estimate, to include as a minimum, the parts required, part number, the net price for each part and the estimated time required for the repair. The contractor shall not accomplish repairs until written approval is obtained from the Government point of contact, **Maintenance Engineering at 228-377-3740 or 5822**.
- (3) At no time shall the aggregate total of repairs, labor, and parts exceed the amount listed on Line Item 2 of the contract schedule. If the aggregate total of repairs needed exceeds the amount listed on Line Item 2 of the contract, the contractor shall not accomplish further repairs until written approval is obtained from the Government point of contact.

3. GENERAL INFORMATION:

3.1. HOURS OF OPERATION. Keesler AFB utilizes a compressed work schedule in which forty-four (44) hours are worked in one week and thirty-six (36) hours are worked in the following week and thereafter repeating. The contractor shall utilize this schedule for as long as the compressed week schedule is in effect. The contractor is

cautioned to comply with all applicable Department of Labor rules and regulations. The contractor shall maintain the following customer service hours:

7:00 a.m. (0700) to 5:00 p.m. (1700) - Monday through Thursday

7:00 a.m. (0700) to 4:00 p.m. (1600) - Every other Friday

3.2. FEDERAL HOLIDAYS. As it is a federal holiday, the contractor is not required to provide routine service on Independence Day, 04 July 2003. As this federal holiday falls on a compressed (down) Friday, the preceding Thursday may be observed.

3.3. CONTRACTOR EMPLOYEES. Contractor personnel shall present a neat appearance and be easily recognized as Contractor employees, using a method of identifying the company name and employee's first and last name. This may include a name badge, company shirt with employee's name, etc. Employees must wear identification at all times.

3.4. CONTRACTOR VEHICLES. The Contractor shall furnish and maintain vehicles to meet the requirements of this contract. All vehicles used in the performance of this contract shall be in operable condition and meet the local, state and federal safety requirements.

3.5. RESTRICTED AREA. Contractor personnel shall be escorted into restricted areas. This will be pre-arranged by the Contracting Officer or his/her designated representative for each service call requiring entrance into a restricted area. (Mission requirements may require rescheduling of hoist inspection/certification/repairs in hangers).

4. SECURITY REQUIREMENTS

4.1. Pass and Identification Items. The contractor is responsible for obtaining passes to enter the installation. Employees requiring passes shall report to Gate 3 (White Ave.) and fill out AF Form 75 Visitor/Vehicle Pass to obtain a pass. The visitor's center should contact the government point of contact for validation.

4.1.2. Listing of Employees. The contractor shall maintain a current listing of employees.

APPENDIX A**TESTING AND INSPECTION OF LIFTING DEVICES****TABLE 1:**

LOCATION	CAPACITY	MANUFACTURER	TYPE
0409	2 TON	RUGER (MOD. # HP2A) (S/N 37778)	PEDESTAL
0228(W)	3 TON	YALE (S/N KL85716D)	PEDESTAL HOIST
2603	2 TON	P & H (CD-33375-BB)	HOIST ELECTRIC MONORAIL
2818	1 ½ TON	JET (L-9) (S/N 6050)	CHAIN FALL
3902 UTILITY SHOP	2 TON	CM (648) (S/N A393EK)	CHAIN FALL MONORAIL
3902 HVAC SHOP	2 TON	CM (648) (S/N TH037E0)	CHAINFALL MONORAIL
3902 POWER PRO	5 TON	CM (646) (S/N A680EM)	CHAIN FALL MONORAIL
3902 HVAC CREW 3	2 TON	CM (648) (S/N TH038EO)	CHAIN FALL MONORAIL
3902 SHEET METAL SHOP	2 TON	JET (L-90) (S/N 5136)	CHAIN FALL MONORAIL
3903	5 TON	CM (648) (S/N TH034EO)	CHAIN FALL MONORAIL
4204	2 TON	JET (MODEL L-80) (S/N 4097)	CHAIN FALL MONORAIL
4204(W)	2TON	YALE (B-B) (S/N 3680BB)	CHAIN FALL MONORAIL
4204	2 TON	P&H (HC 100 2) (S/N 3310 HC)	CHAIN FALL
4205/ISO 1 LEFT WING	5 TON	YALE AT208906/1026CS	BRIDGE
4205/ISO 1 RIGHT WING	5 TON	YALE AT208912/1026CS	BRIDGE

LOCATION	CAPACITY	MANUFACTURER	TYPE
4205/ISO 2 LEFT WING	5 TON	YALE AU213272/1026C	BRIDGE
4205/ISO 2 RIGHT WING	5 TON	YALE AU213270/1026C	BRIDGE
4205 ENGINE SHOP	2 TON	COFFING EC1 30 115 GCD	ELECTRIC MONORAIL
4205 ENGINE SHOP	2 TON	COFFING EC1 30 115 GCD	ELECTRIC MONORAIL
4205 ENGINE SHOP	3 TON	COFFING EC1 30 115 GCD	ELECTRIC MONORAIL
4205 ENGINE SHOP	3 TON	COFFING EC1 30 115 GCD	ELECTRIC MONORAIL
4205	3 TON	JET H-89152-3001	ELECTRIC A-FRAME
4205 FLIGHT LINE AMU	2 TON	MODEL L-80	CHAINFALL
4205 FLIGHT LINE AMU	3 TON	READING (S/N 30843)	CHAINFALL
4216	1 TON	MYTE (MODEL 800A) (S/N Y0689-A-104)	CHAIN FALL
4227(N/E)	1 TON	ACCO (LITE BLOCK)	CHAINFALL
4253(W)	5 TON	YALE (MODEL 1026-CS) (S/N AT21117)	ELECTRIC
4253(E)	5 TON	YALE (MODEL 1026 CS) (S/N AT21115)	ELECTRIC
4254(E)	5 TON	YALE (MODEL 1026 CS) (S/N AT21113)	ELECTRIC
4254(W)	5 TON	YALE (MODEL 1026 CS) (S/N AT21119)	ELECTRIC
4261	2 TON	CM (648) (TH035EO)	MANUAL MONORAIL
4263	½ TON	COFFING (EC1008-1) (S/N ECI A 800 BS)	ELECTRIC MONORAIL
4269	2 TON	YALE (MODEL KELB-0208) (S/N 320547)	CHAIN FALL

LOCATION	CAPACITY	MANUFACTURER	TYPE
4269	2 TON	YALE (MODEL KELB-0208) (S/N 320548)	CHAIN FALL
4301 RM 109	1250 LBS	ROBBIN & MEYERS	CHAIN FALL MONORAIL
4301 RM 110	1250 LBS	ROBBIN & MEYERS (BANTAM) (S/N-H949)	CHAIN FALL
4301 RM 111	1250 LBS	ROBBIN & MEYERS (BANTAM) (S/N H-950)	CHAIN FALL
4301 RM 112	1250 LBS	ROBBIN & MEYERS (BANTAM) (S/N-H-930)	CHAIN FALL MONORAIL
4331(N)	1 TON	PEERLESS (PACKET)	CHAIN FALL MONORAIL
4331(S)	1 TON	PEERLESS (PACKET)	CHAIN FALL MONORAIL
4421	4,000	CM (SERIES LU)	HOIST MONORAIL
6602	2 TON	ACCO WRIGHT (S/N 15022736)	CHAINFALL MONORAIL
6602	2 TON	CM (646) A095FK	CHAINFALL MONORAIL
7701	2 TON	ACCO WRIGHT (S/N 201243537)	ELECTRIC MONORAIL
7704	5 TON	YALE (526AT15554) (S/N W3808621A)	ELECTRIC

WAGE DETERMINATION NO: 94-2301 REV (21) AREA: MS, PASCAGOULA

REGISTER OF WAGE DETERMINATIONS UNDER	U.S. DEPARTMENT OF LABOR
FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL	WASHINGTON D.C. 20210
	Wage Determination No.: 1994-2301
	Revision No.: 21
	Date Of Last Revision: 12/09/2002

William W. Gross Division of
Director Wage Determinations

State: **Mississippi**

Area: **Mississippi** Counties of George, **Hancock, Harrison, Jackson**, Pearl River, Stone

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION TITLE	MINIMUM WAGE RATE
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Administrative Support and Clerical Occupations

Accounting Clerk I	9.05
Accounting Clerk II	11.36
Accounting Clerk III	13.71
Accounting Clerk IV	16.77
Court Reporter	12.10
Dispatcher, Motor Vehicle	11.20
Document Preparation Clerk	9.26
Duplicating Machine Operator	9.26
Film/Tape Librarian	8.80
General Clerk I	7.45
General Clerk II	8.36
General Clerk III	9.19
General Clerk IV	13.67
Housing Referral Assistant	14.75
Key Entry Operator I	8.93
Key Entry Operator II	10.28
Messenger (Courier)	7.58
Order Clerk I	10.99
Order Clerk II	14.67
Personnel Assistant (Employment) I	11.14
Personnel Assistant (Employment) II	12.53
Personnel Assistant (Employment) III	13.40
Personnel Assistant (Employment) IV	15.04
Production Control Clerk	14.73
Rental Clerk	9.29
Scheduler, Maintenance	10.47
Secretary I	10.47
Secretary II	13.10
Secretary III	14.75
Secretary IV	16.05
Secretary V	17.78
Service Order Dispatcher	8.96
Stenographer I	8.18
Stenographer II	9.30
Supply Technician	16.05
Survey Worker (Interviewer)	11.00

Switchboard Operator-Receptionist	8.44
Test Examiner	13.10
Test Proctor	13.10
Travel Clerk I	8.51
Travel Clerk II	9.02
Travel Clerk III	9.43
Word Processor I	10.19
Word Processor II	11.45
Word Processor III	12.79
Automatic Data Processing Occupations	
Computer Data Librarian	8.35
Computer Operator I	10.14
Computer Operator II	12.44
Computer Operator III	14.52
Computer Operator IV	15.45
Computer Operator V	17.06
Computer Programmer I (1)	16.16
Computer Programmer II (1)	19.97
Computer Programmer III (1)	24.00
Computer Programmer IV (1)	27.61
Computer Systems Analyst I (1)	23.05
Computer Systems Analyst II (1)	25.26
Computer Systems Analyst III (1)	27.62
Peripheral Equipment Operator	11.81
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	15.42
Automotive Glass Installer	13.96
Automotive Worker	13.96
Electrician, Automotive	14.52
Mobile Equipment Servicer	12.79
Motor Equipment Metal Mechanic	15.09
Motor Equipment Metal Worker	13.96
Motor Vehicle Mechanic	16.10
Motor Vehicle Mechanic Helper	12.26
Motor Vehicle Upholstery Worker	13.38
Motor Vehicle Wrecker	13.96
Painter, Automotive	14.52
Radiator Repair Specialist	13.96
Tire Repairer	12.36
Transmission Repair Specialist	15.09
Food Preparation and Service Occupations	
Baker	11.09
Cook I	10.17
Cook II	11.09
Dishwasher	8.41
Food Service Worker	8.41
Meat Cutter	11.09
Waiter/Waitress	8.83
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	15.00
Furniture Handler	11.53
Furniture Refinisher	14.52
Furniture Refinisher Helper	12.26
Furniture Repairer, Minor	13.38
Upholsterer	14.52

General Services and Support Occupations

Cleaner, Vehicles	8.41
Elevator Operator	8.41
Gardener	10.17
House Keeping Aid I	8.41
House Keeping Aid II	8.86
Janitor	8.86
Laborer, Grounds Maintenance	8.83
Maid or Houseman	7.94
Pest Controller	12.17
Refuse Collector	9.67
Tractor Operator	10.28
Window Cleaner	8.83

Health Occupations

Dental Assistant	11.15
Emergency Medical Technician (EMT)/ Paramedic/Ambulance Driver	11.48
Licensed Practical Nurse I	9.99
Licensed Practical Nurse II	11.22
Licensed Practical Nurse III	12.54
Medical Assistant	10.38
Medical Laboratory Technician	13.47
Medical Record Clerk	11.36
Medical Record Technician	12.93
Nursing Assistant I	8.10
Nursing Assistant II	8.30
Nursing Assistant III	10.17
Nursing Assistant IV	11.43
Pharmacy Technician	11.63
Phlebotomist	12.23
Registered Nurse I	16.36
Registered Nurse II	20.00
Registered Nurse II, Specialist	20.00
Registered Nurse III	21.21
Registered Nurse III, Anesthetist	24.21
Registered Nurse IV	29.01

Information and Arts Occupations

Audiovisual Librarian	19.32
Exhibits Specialist I	16.53
Exhibits Specialist II	20.10
Exhibits Specialist III	25.61
Illustrator I	16.46
Illustrator II	20.10
Illustrator III	25.61
Librarian	17.46
Library Technician	11.00
Photographer I	11.36
Photographer II	13.07
Photographer III	15.89
Photographer IV	20.24
Photographer V	22.31

Laundry, Dry Cleaning, Pressing and Related Occupations

Assembler	6.84
Counter Attendant	6.84
Dry Cleaner	7.55

Finisher, Flatwork, Machine	6.84
Presser, Hand	6.84
Presser, Machine, Drycleaning	6.84
Presser, Machine, Shirts	6.84
Presser, Machine, Wearing Apparel, Laundry	6.84
Sewing Machine Operator	8.72
Tailor	8.52
Washer, Machine	7.15
Machine Tool Operation and Repair Occupations	
Machine-Tool Operator (Toolroom)	14.52
Tool and Die Maker	16.72
Material Handling and Packing Occupations	
Forklift Operator	12.18
Fuel Distribution System Operator	13.24
Material Coordinator	13.69
Material Expediter	13.69
Material Handling Laborer	9.68
Order Filler	10.73
Production Line Worker (Food Processing)	12.42
Shipping Packer	11.95
Shipping/Receiving Clerk	11.09
Stock Clerk (Shelf Stocker; Store Worker II)	12.71
Store Worker I	10.90
Tools and Parts Attendant	12.58
Warehouse Specialist	12.58
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	17.91
Aircraft Mechanic Helper	14.55
Aircraft Quality Control Inspector	18.53
Aircraft Servicer	15.88
Aircraft Worker	16.57
Appliance Mechanic	14.52
Bicycle Repairer	12.36
Cable Splicer	17.14
Carpenter, Maintenance	14.52
Carpet Layer	14.15
Electrician, Maintenance	18.11
Electronics Technician, Maintenance I	14.15
Electronics Technician, Maintenance II	16.43
Electronics Technician, Maintenance III	17.85
Fabric Worker	13.65
Fire Alarm System Mechanic	15.16
Fire Extinguisher Repairer	13.13
Fuel Distribution System Mechanic	15.59
General Maintenance Worker	13.96
Heating, Refrigeration and Air Conditioning Mechanic	15.09
Heavy Equipment Mechanic	15.26
Heavy Equipment Operator	15.09
Instrument Mechanic	17.35
Laborer	10.21
Locksmith	14.52
Machinery Maintenance Mechanic	16.43
Machinist, Maintenance	15.16
Maintenance Trades Helper	12.58

Millwright	17.54
Office Appliance Repairer	14.66
Painter, Aircraft	14.66
Painter, Maintenance	14.52
Pipefitter, Maintenance	16.28
Plumber, Maintenance	15.34
Pneudraulic Systems Mechanic	15.16
Rigger	16.50
Scale Mechanic	14.15
Sheet-Metal Worker, Maintenance	15.20
Small Engine Mechanic	13.96
Telecommunication Mechanic I	17.89
Telecommunication Mechanic II	20.65
Telephone Lineman	17.93
Welder, Combination, Maintenance	16.05
Well Driller	15.16
Woodcraft Worker	15.16
Woodworker	12.87
Miscellaneous Occupations	
Animal Caretaker	9.26
Carnival Equipment Operator	9.75
Carnival Equipment Repairer	11.17
Carnival Worker	8.41
Cashier	7.31
Desk Clerk	8.14
Embalmer	16.57
Lifeguard	9.42
Mortician	17.93
Park Attendant (Aide)	11.84
Photofinishing Worker	
(Photo Lab Tech., Darkroom Tech)	8.50
Recreation Specialist	12.18
Recycling Worker	11.26
Sales Clerk	8.50
School Crossing Guard (Crosswalk Attendant)	9.68
Sport Official	8.50
Survey Party Chief (Chief of Party)	10.58
Surveying Aide	7.01
Surveying Technician	
(Instr. Person/Surveyor Asst./Instr.)	9.61
Swimming Pool Operator	11.55
Vending Machine Attendant	11.68
Vending Machine Repairer	13.28
Vending Machine Repairer Helper	11.68
Personal Needs Occupations	
Child Care Attendant	7.52
Child Care Center Clerk	9.95
Chore Aid	7.94
Homemaker	11.08
Plant and System Operation Occupations	
Boiler Tender	17.14
Sewage Plant Operator	14.66
Stationary Engineer	17.14
Ventilation Equipment Tender	12.58
Water Treatment Plant Operator	14.52

Protective Service Occupations

Alarm Monitor	12.35
Corrections Officer	11.87
Court Security Officer	12.33
Detention Officer	12.21
Firefighter	12.89
Guard I	8.78
Guard II	13.94
Police Officer	14.75

Stevedoring/Longshoremen Occupations

Blocker and Bracer	16.99
Hatch Tender	14.77
Line Handler	14.77
Stevedore I	16.28
Stevedore II	17.65

Technical Occupations

Air Traffic Control Specialist, Center (2)	28.21
Air Traffic Control Specialist, Station (2)	19.46
Air Traffic Control Specialist, Terminal (2)	21.43
Archeological Technician I	15.11
Archeological Technician II	16.94
Archeological Technician III	20.94
Cartographic Technician	20.37
Civil Engineering Technician	14.65
Computer Based Training (CBT) Specialist/ Instructor	23.46
Drafter I	14.64
Drafter II	15.72
Drafter III	19.12
Drafter IV	24.35
Engineering Technician I	13.38
Engineering Technician II	15.52
Engineering Technician III	17.85
Engineering Technician IV	21.73
Engineering Technician V	27.67
Engineering Technician VI	30.49
Environmental Technician	18.22
Flight Simulator/Instructor (Pilot)	22.34
Graphic Artist	19.07
Instructor	19.65
Laboratory Technician	14.93
Mathematical Technician	16.76
Paralegal/Legal Assistant I	13.92
Paralegal/Legal Assistant II	17.06
Paralegal/Legal Assistant III	20.88
Paralegal/Legal Assistant IV	25.25
Photooptics Technician	16.56
Technical Writer	22.80
Unexploded (UXO) Safety Escort	17.93
Unexploded (UXO) Sweep Personnel	17.93
Unexploded Ordnance (UXO) Technician I	17.93
Unexploded Ordnance (UXO) Technician II	21.70
Unexploded Ordnance (UXO) Technician III	26.01
Weather Observer, Combined Upper Air and Surface Programs (3)	17.17

Weather Observer, Senior (3)	19.04
Weather Observer, Upper Air (3)	17.17
Transportation/ Mobile Equipment Operation Occupations	
Bus Driver	12.64
Parking and Lot Attendant	7.06
Shuttle Bus Driver	10.91
Taxi Driver	8.37
Truck driver, Heavy Truck	13.59
Truck driver, Light Truck	10.10
Truck driver, Medium Truck	15.01
Truck driver, Tractor-Trailer	13.59

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.15 an hour or \$86.00 a week or \$372.67 a month

VACATION: 1 week paid vacation after 1 year of service with a contractor or successor; 2 weeks after 2 years; 3 weeks after 5 years; and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractor in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges. A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance: The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process: The contracting officer shall require that any class of service employee, which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees. Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS--COMMERCIAL ITEMS (MAY 2002) (DEVIATION)

(a) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (a) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to the right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times, the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(b) The Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components-

(1) 52.222-26, Equal Opportunity (E.O. 11246);

(2) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (38 U.S.C. 4212);

(3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C. 793);

(4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46 U.S.C. 1241)(flow down not required for subcontracts awarded beginning May 1, 1996)., and

(5) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C. 351, et seq.).

Subcontracts for certain commercial services may be exempt from coverage if they meet the criteria in FAR 22.1103-4(c) or (d) (see DoD class deviation number 2000-O0006.)

(End of Clause)

52.222-42 STATEMENT OF EQUIVALENT RATES FOR FEDERAL HIRES (MAY 1989)

In compliance with the Service Contract Act of 1965, as amended, and the regulations of the Secretary of Labor (29 CFR Part 4), this clause identifies the classes of service employees expected to be employed under the contract and states the wages and fringe benefits payable to each if they were employed by the contracting agency subject to the provisions of 5 U.S.C. 5341 or 5332.

THIS STATEMENT IS FOR INFORMATION ONLY: IT IS NOT A WAGE DETERMINATION

<u>Employee Class</u>	<u>Grade Equivalent & Monetary Wage</u>	<u>Fringe Benefits</u>
#23430, Heavy Equipment Mechanic	WG-10, \$16.81	32.85%

Fringes Benefits:

- a. Total fringe benefit factor is 32.85 percent.
- b. Contribution of 24.0 percent of basic hourly rate for retirement, 5.7 percent for insurance (health & life), 1.7 percent for other fringe benefits, and 1.45 percent for Medicare.
- c. Ten paid holidays as follows: New Year's Day, Martin Luther King, Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.
- d. Paid annual leave (vacation) as follows: (a) 2 hours of annual leave each week for an employee with less than 3 years of service; (b) 3 hours of annual leave each week for an employee with 3 but less than 15 years of service; (c) 4 hours of annual leave each week for an employee with 15 years of service. (In the foregoing clause, the basic hourly rate by classification above shall be Wage Board Pay Schedule step 2 for non-supervisory service employees and step 3 for supervisory service employees.)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es): <http://farsite.hill.af.mil/>

52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)

- (a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.
- (b) The use in this solicitation or contract of any Defense Federal Acquisition Regulation (48 CFR Chapter 2) clause

252.212-7001 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS APPLICABLE TO DEFENSE ACQUISITIONS OF COMMERCIAL ITEMS (APR 2001) (DEVIATION)

In addition to the clauses listed in paragraph (b) of the Contract Terms and Conditions Required to Implement Statutes or Executive Order-Commercial Items (DEVIATION) clause of this contract (FAR 52.212-5), the Contractor shall include the terms of the following clauses, if applicable in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014, Preference for Domestic Specialty Metals, Alternate I (MAR 1998) (10 U.S.C. 2533a).

252.247-7023, Transportation of Supplies by Sea (MAY 2002) (10 U.S.C. 2631).

252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000) (10 U.S.C. 2631).

(End of Clause)

252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (MAR 2003)

(a) Definitions. As used in this clause--

(1) Contract financing payment and invoice payment have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) Electronic form means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms.

(3) Payment request means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests using one of the following electronic forms:

(1) Wide Area WorkFlow-Receipt and Acceptance (WAWF-RA). Information regarding WAWF-RA is available on the Internet at <https://rmb.ogden.disa.mil>.

(2) Web Invoicing System (WInS). Information regarding WInS is available on the Internet at <https://ecweb.dfas.mil>.

(3) American National Standards Institute (ANSI) X.12 electronic data interchange (EDI) formats.

(i) Information regarding EDI formats is available on the Internet at <http://www.X12.org>.

(ii) EDI implementation guides are available on the Internet at <http://www.dfas.mil/ecedi>.

(4) Another electronic form authorized by the Contracting Officer.

(c) If the Contractor is unable to submit a payment request in electronic form, or DoD is unable to receive a payment request in electronic form, the Contractor shall submit the payment request using a method mutually agreed to by the Contractor, the Contracting Officer, and the payment office.

(d) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payments requests.

(End of clause)

5352.242-9000 CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS (MAY 2002)

(a) The contractor shall obtain base identification and vehicle passes for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or security police for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, valid vehicle insurance certificate, and I.D. Card to obtain a vehicle pass.

- (c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.
- (d) When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-101, Volume 1, The Air Force Installation Security Program, and AFI 31-501, Personnel Security Program Management, as applicable.
- (e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.
- (f) Prior to submitting an invoice for final payment, the prime contractor shall obtain a clearance certification from the issuing office which states all base identification passes have been turned in, accounted for, or transferred to a follow-on contract. This certification shall be submitted to the contracting officer prior to submission of the final invoice for payment.
- (g) Failure to comply with these requirements may result in withholding of final payment.