

**KEESLER AFB  
FIRE SUPPRESSION INSPECTION  
&  
MAINTENANCE**

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**KEESLER AFB  
FIRE SUPPRESSION INSPECTION & MAINTENANCE  
STATEMENT OF WORK  
FY04**

**DESCRIPTION OF SERVICES.** The Contractor shall provide all management, tools, supplies, fire suppressants, transportation, equipment and labor necessary to perform scheduled tests, inspections, maintenance, and repairs of fire suppression systems, identified on Appendix A, at Keesler AFB. All work shall be in compliance with United Facilities Code (UFC) 3-600-02, Operations and Maintenance: Inspection, Testing, and Maintenance Of Fire Protection Systems, and all applicable NFPA guidelines. Furthermore, all work shall be in compliance with requirements established within this Statement of Work (SOW).

**1. GENERAL INFORMATION.**

**1.1. STANDARD HOURS OF OPERATION.** Keesler AFB utilizes a compressed work schedule in which forty-four (44) hours are worked in one week and thirty-six (36) hours are worked the following week and thereafter repeating. The contractor shall attempt to utilize this schedule for as long as the compressed work schedule is in effect. The contractor shall maintain the following customer service hours.

7:00 a.m. (0700) to 4:45 p.m. (1645)-Monday through Thursday  
7:00 a.m. (0700) to 3:45 p.m. (1545)-Every other Friday

**1.1.2. NON STANDARD WORK HOURS.** The Contractor shall make attempts to perform all required services during normal duty hours listed above. Due to individual organization mission requirements, certain work may not be able to be performed during standard hours. During these circumstances work during evenings or weekends are authorized, however, the contractor must obtain approval to work during non-standard duty hours from the government's contract monitor. The contractor shall be responsible for all necessary coordination for non-standard work hours, and must ensure that this work shall not impede the affected facility's normal operations.

**1.2. FEDERAL HOLIDAYS.** The contractor is not required to provide routine service on the following days.

New Years Day	Labor Day
Martin Luther Kings Birthday	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

Whenever a federal holiday falls on a Saturday, the proceeding Friday is observed, and whenever a holiday falls on a Sunday, the following Monday is observed. Whenever a federal holiday falls on a down Friday, the proceeding Thursday is observed.

### **1.3. CONTRACTOR EMPLOYEES.**

1.3.1. The Contractor shall designate a primary and alternate point of contact, for receipt of emergency service calls and or other important information, in writing with name, phone number, and/or beeper/cell phone number. The written designation of the primary and alternate points of contact, who are responsible for the duties and performance of this contract, shall be provided to the government's contract monitor at the beginning of the contract period.

1.3.2. Contractor personnel shall present a neat and clean appearance, and be easily recognized as Contractor employees. Contractor employees shall wear clothing bearing the name of the company or badge labels identifying the company.

**1.4. CONTRACTOR VEHICLES.** All vehicles used in the performance of this contract shall be in operable condition and must meet the local, state, and federal safety and insurance requirements.

**1.5. GOVERNMENT RESPONSIBILITIES.** The Government shall provide all necessary escorts and assistance needed for the contractor to perform the required services that are not identified in this SOW. The government shall also be responsible for the proper isolation of all holding tanks and drainage pits prior to any test or service to prevent releasing fire suppressing agents into the environment. The government shall also be responsible for all power delivered to the fire systems, repair of pumps and motors, and any items not identified in paragraph 1.6 of this SOW.

**1.6. CONTRACTOR RESPONSIBILITIES.** The Contractor shall be responsible for the routine maintenance, repair, and replacement of all packing, seats, seals, and other leak control components, as part of its scheduled maintenance and repair. Furthermore, replacement of faulty/worn individual detectors, actuators, manual activation stations, links, discharge nozzles, pressure gauges and valves up to and including 2 inches in diameter shall be included in the scheduled maintenance and repair service. If any of the items previously stated are found to be faulty, worn, or in need of replacement for any reason, it shall be replaced without additional cost to the government.

## **2. INSPECTIONS AND REPAIR SERVICES.**

2.1. The Contractor shall perform all scheduled inspections in accordance with the procedures listed in UFC 3-600-02, Chapter 2. The schedule for inspections shall be established by the Keesler base fire inspector.

2.2. Contractor shall not arbitrarily perform repairs to any system beyond the scope of the contract, which would create additional costs, without specific approval from the government representative. If the contractor identifies repairs or modifications required to any system, the government representative must be notified and a cost proposal must be submitted.

2.3. Contractor shall be responsible for providing and replacing all fire suppressing agents (AFFF foam, High Expansion foam, Wet Chemical agents, Dry Chemical agents, etc.) used during all required testing and services. Furthermore, the Contractor shall provide to the Government all MSDS' for all hazardous chemicals and fire suppressant agents, so they may be assigned HAZMAT authorization numbers, as applicable. No chemical or hazardous products shall be brought onto government property without the analysis and approval of the 81st Civil Engineer Environmental Flight.

2.4. At no time shall the Contractor release or dispose of any fire suppressing agent into the environment (sanitary sewer system) without prior approval from federal, state, and local agencies. The contractor shall be responsible for all coordination and approvals from all required agencies prior to any release of agents. All approvals should be in writing to be kept as a permanent record. If approval to dispose agents into the environment is not obtained, the contractor shall be responsible for the complete removal and disposal of agents through legal and approved methods. The contractor shall also provide the government representative with copies of all documentation for shipment, handling, storage, and disposal of fire suppressant agents removed from Keesler Air Force Base. This documentation will be maintained at the 81 Civil Engineer Environmental Flight for record.

2.5. Whenever a repair or modification service is required and performed, the contractor shall remain at the site until the repair is complete and the fire system proven to be functional. No work shall be left unfinished with the intent to return at a later date (next scheduled visit, following week, etc.) to complete the work unless specifically approved by base fire inspector. The contractor, shall be permitted to stop work in order to rest, sleep, eat, dine, acquire necessary tools and parts, and clear the area for mission requirements, but the Contractor must return the following duty day to continue all work. All fire suppression systems that have been modified or repaired must be validated to be fully functional by the base fire inspector, through function tests determined by the inspector. This functional test must be accomplished prior to the contractor departing the base.

2.6. Contractor shall provide a written report(s), in hard or electronic form, to the government representative (QA) within 7 business days of the completion of scheduled tests and services, as well as all repairs and modifications made. If a report cannot be provided within 7 business days, a reasonable and valid explanation must be provided with an anticipated delivery date of the report(s). Contractor shall include on all reports the following items: facility and system inspected; date of inspection; name of inspector(s); actions performed; gauge readings; deficiencies noted; reference the specific code or regulation the deficiency is in violation of, and a cost proposal to correct each deficiency.

**3. EMERGENCY REPAIRS.** The Contractor shall not be responsible for emergency repairs and/or service calls to any systems identified in Appendix A of this SOW, however must have the provisions available for emergency response. Emergencies will be handled on a case-by-case basis and will be purchased via Government Purchase Card (GPC, formerly known as IMPAC), Air Force Form 9, or other means determined by the Government, after a cost proposal has been submitted to the Government by the Contractor. The Government also reserves the right to choose another contractor to perform emergency repairs to fire suppression systems, as needed.

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APPENDIX A**

The facilities listed on this list shall be those that are serviced on this contract.

<b>Bldg</b>	<b>Function/Name</b>	<b>Fire System Type</b>	<b>Systems</b>
4204	Hangar	AFFF Foam	1ea
4205	Hangar	AFFF Foam	1ea
4254	Hangar	High Expansion Foam	1ea
409	Chiller Plant (Hospital)	Fire Pump (Water)	1ea
468	Hospital Dining Hall	Wet Chemical	2ea
7409	Magnolia Dining Hall	Wet Chemical	5ea
7503	Vandenburg Hall	Wet Chemical	2ea
4812	Pecan Dining Hall	Wet Chemical	3 ea
3200	Keesler Club	Wet Chemical	1ea
2001	Live Oak Dining Hall	Dry Chemical	3ea
1203	Bowling Alley	Wet Chemical	1ea
6727	Bowling Alley	Wet Chemical	1ea
308	Child Care Center	Wet Chemical	1ea
6801	Youth Center	Dry Chemical	1ea

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Current contract cost. \$92,700  
1 Oct 03 – 30 Sept 04