



**DEPARTMENT OF THE AIR FORCE
AIR EDUCATION AND TRAINING
COMMAND**

26 Jun 20

PUBLIC HEALTH EMERGENCY ORDER 4

Incorporating Change 2, 4 Aug 20

TITLE: Public Health Directive for Personnel Assigned or Attached to Keesler Air Force Base during the COVID-19 Public Health Emergency.

PURPOSE: To identify and regulate conduct that is prejudicial to the good order and discipline, health, safety, and mission effectiveness of Keesler Air Force Base (AFB) during the Public Health Emergency.

- REFERENCES:**
- (a) Public Health Emergency Order 3, 3 Jun 20 (hereby canceled)
 - (b) AF/A1 Memorandum, "Definition of Local Area for Leave Taken During Coronavirus Disease 2019 (COVID-19) Response," 18 Mar 20
 - (c) **AF/A1 Military PCS/TDY Decision Flowchart, 1 Jul 20**
 - (d) **AF/A1 Message "STOP MOVEMENT and Concurrent Guidance Related To Travel Restrictions sue to the Coronavirus Disease 2019 (COVID-19) – (Supersedes Previous Guidance – Incorporates Updates as of 7 Jul 20)**
 - (e) AF/A1 GENADMIN Message, "Additional Guidance on the Transition to Conditions-Based Phased Approach to COVID-19 Personnel Movement and Travel Restrictions," 2 Jun 20
 - (f) Secretary of Defense Memorandum, "Transition to Conditions-based Phased Approach to Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," 22 May 20
 - (g) Undersecretary of Defense Personnel and Readiness Memorandum, "Force Health Protection Guidance (Supplement 8) – Department of Defense Guidance for Protecting Personnel in Workplaces during the Response to the Coronavirus Disease 2019 Pandemic," 13 Apr 20
 - (h) Undersecretary of Defense Personnel and Readiness Memorandum, "Force Health Protection Guidance (Supplement 4) – Department of Defense Guidance for Personnel Travelling During the Novel Coronavirus Outbreak," 11 Mar 20
 - (i) Secretary of Defense Memorandum, "Exemption of Authorized Leave for Department of Defense Service members from Coronavirus Disease 2019 Personnel Movement and Travel Restrictions," 29 Jun 20

AUTHORITIES: Sections 243, 248, 249 and 264-272 of Title 42, Code of Federal Regulations (C.F.R.); 42 C.F.R. Parts 70 and 71; Title 5, United States Code (U.S.C.) § 301; 5 U.S.C. § 7106; 10 U.S.C. §§ 877-934; 10 U.S.C. § 2672; 10 U.S.C. § 9013; 18 U.S.C. § 797; 50 U.S.C. § 797; Department of Defense Instruction (DoDI) 6200.03, *Public Health Emergency Management (PHEM) Within the DoD*, 28 March 2019; Air Force Instruction (AFI) 10-2519, *Public Health Emergencies and Incidents of Public Health Concern*, 10 December 2019

STATEMENT OF MILITARY PURPOSE AND NECESSITY: The Public Health Emergency

resulting from the impact of COVID-19 has created the necessity to protect DoD installations, property, and other assets, as well as service members assigned or attached to Keesler AFB. Adhering to preventive activities specified in this order is essential to ensure mission accomplishment and to protect the health, safety, and welfare of members of the United States and partner nations. In addition, the Public Health Emergency makes it prudent to restrict movement through conditional release, quarantine, or isolation to maintain good order and discipline and ensure optimal force readiness.

APPLICABILITY: This Public Health Emergency Order applies as indicated below.

DEFINITIONS: The definition of the term “service member” as used in this order is a member of the U.S. Armed Forces to include members of the National Guard or Reserve Component on Title 10 orders. “Students” are defined as service members assigned or attached to Keesler AFB for a formal Air Force training course and/or program. “International student” refers to any service member of a foreign military or foreign national with orders to Keesler AFB. “DoD civilian employees” refers to both General Schedule and Non-Appropriated Fund employees. “DoD contractor” refers to the contractor and its associated employees. “Civilian” refers to dependents, retirees and other non-service member personnel. “Member” refers to any person on Keesler AFB.

1. PUBLIC HEALTH DIRECTIVES FOR KEESLER AFB

Applicability: This includes service members, students, international students, DoD civilian employees, DoD contractors, and all other civilians on or accessing Keesler AFB.

a. Limit Gatherings. No public or private meetings/gatherings of more than 10 people. Exceptions for mission- and service-essential activities must be approved at the Group commander or higher level, with proper physical distancing and sanitation protocols in place. Gatherings require the wear of face coverings, as directed below.

b. Physical Distancing. All members are to maintain a minimum of six feet distance from other members to the maximum extent practicable at all times.

c. Face Coverings. A cloth face covering or face mask is required to cover the nose and mouth at the same time. **Questions** regarding the face coverings provision of this order should be directed to the member’s chain of command. Squadron commanders or higher are authorized to resolve questions based on the intent of this order.

(1) To the extent practical without significantly impacting mission, except as specified in paragraph 1(c)(2) below, all members on Keesler AFB are required to wear cloth face coverings when they cannot maintain six feet of physical distance in public areas or work centers (this does not apply to a service member/**civilian’s** personal residence on a military installation). Security checkpoints may require the lowering of face coverings to verify identification.

(2) The wear of cloth face coverings is mandatory in all customer service work centers by all employees and members present in that area. Customer service work centers should be denoted by signage posted at the work center entrances. Questions regarding what areas are designated as customer service work centers should be directed to responsible office’s chain of command. Squadron commanders or higher are authorized to resolve questions based on the intent of this order. **Non-compliance may result in administrative action, punitive action under the Uniform Code of Military Justice (UCMJ), and/or services being denied.**

(3) Commanders are authorized to utilize unit O&M funds to procure and distribute cloth face coverings that cover the mouth and nose and comport with CDC guidelines, for use by the members identified below and pursuant to the below guidelines:

(a) Active Duty service members, students, and appropriated fund civilian employees¹; and

(b) Due to the nature of their mission, members are unable to maintain six feet of physical distance

(4) Use of O&M funds for cloth face coverings is not authorized for DoD contract employees unless the terms and conditions of respective contract employees' contracts require government provision of personal protective equipment. Unit commanders may not use O&M funds to purchase cloth face coverings for or distribute face coverings to contractor employees, except with concurrence of the relevant contracting officer.

(5) To remain consistent with AFI 36-2903, Dress and Personal Appearance of Air Force Personnel, dated 7 February 2020, for non-medical issued face coverings, the following face covering colors are authorized for wear in uniform on Keesler AFB: solid white, dark-blue, black, olive drab, desert sand, coyote brown, Air Force sage green, ABU or OCP patterned. If ABU or OCP patterns are used, they must match the UOD worn by the Airman. When out of uniform, masks should be conservative, professional, and in keeping with dignity and respect to others.

d. Disciplined Personal Hygiene.

(1) Removing barriers, signs, tape, rope, or any other object used to prevent or to limit access to any area or facility is prohibited.

(2) All facilities must be entered and exited through designated points of entry. Facilities may have more than one point of entry. Points of entry must have signage posted for COVID-19 symptoms and mask wear if required in paragraph 1(c) and must be equipped with a hand washing/sanitizing station.

(3) All members are highly encouraged to wash their hands or use hand sanitizer upon entering **any** installation facilities.

(4) All members are highly encouraged to sanitize each work station in their work areas at the end of each shift or training session.

2. PUBLIC HEALTH LIMITATIONS FOR KEESLER AFB

a. Students.

(1) Will continue to adhere to current Phase restrictions.

(2) Will adhere to radius restrictions set pursuant to this paragraph. The ability to set the Keesler Air Force Base radius restriction for the 81st Training Group and 81st Medical Group's students is hereby delegated to the respective Group Commander. The radius restriction is not to exceed the local leave area as designated in paragraph 2(d) below.

b. Telework. Squadron commanders have been delegated authority to approve telework positions and to direct telework in response to the National State of Emergency for COVID-19 and Center for Disease Control directives in accordance with Office of Personnel Management, DODI 1035.01, and AFI 36-816, *Civilian Telework Program*, guidance. Squadron commanders must ensure all telework

¹ Non-appropriated fund civilian employees may seek authorization to use non-appropriated funds to procure and distribute cloth face coverings.

requirements are completed in accordance with the Civilian Personnel Office instructions. If you have any questions regarding the Civilian Telework Program, please contact your Human Resources Specialist.

Applicability: This includes service members, international students, DoD civilian employees, and DoD contractors (through coordination with the Contracting Officer Representative).

c. Curfew. The curfew directed in the Direct Order – Base-Wide Curfew, dated 3 April 2020, remains canceled.

d. Local Leave Area. The local leave area is designated as the state of Mississippi.

Applicability: This is mandatory for service members (students are addressed in paragraph 2(a)). It is highly encouraged for international students, DoD civilian employees, DoD contractors, and all other civilians on or accessing Keesler AFB.

e. Conditions-Based Criteria for Unrestricted Travel. See paragraph 2(f) for **mandatory** assessments.

Applicability: This is mandatory for service members. For students, paragraph 2(e)(1) is mandatory if applicable; paragraph 2(e)(2) is subject to all restrictions from paragraph 2(a). For DoD civilian employees, paragraph 2(e)(1) is mandatory for official travel; it is highly encouraged for paragraph 2(e)(2). If applicable, it is highly encouraged for international students, DoD contractors, and all other civilians on or accessing Keesler AFB.

(1) All **PCS** and **TDY** travel is authorized when:

(a) Conditions-based criteria for unrestricted travel² are met at both the gaining AND losing installations (or locations if outside of a DoD facility); **or**

(b) Service member meets exemption criteria listed in reference d; **or**

(c) When service members have “waiver to travel” signed by 2 AF/CC.³

(2) All **leave** travel and **non-official travel outside of the local leave area** as defined in paragraph 2(d) is authorized when assessments are completed and travel is approved in accordance with paragraph 2(f).

(a) DoD personnel will comply with any DoD, Federal, State and local restrictions when in a leave status.

(b) **Commanders and supervisors should use the Leave Decision Flowchart in Attachment 6 to determine recommended status for service members and students.**

f. Pre-Travel and Post-Travel Assessments

Applicability: This is mandatory for service members and students and any member seeking a visitor’s pass for Keesler AFB. For DoD civilian employees, it is mandatory for official travel; it is highly encouraged DoD civilian employees complete the assessments and discuss the results with their supervisor for unofficial travel. It is highly encouraged that international students, DoD contractors, and all other civilians on or accessing Keesler AFB complete the assessments and use them to mitigate their

² “Conditions based criteria for unrestricted travel” for PCS and TDY are based on two sources. First, SecDef must determine the location is “green” for unrestricted travel. The latest “green locations” may be “filtered” for at <https://www.defense.gov/Newsroom/releases/>. Second, the AF must assess and certify the “installation gating criteria” is favorable for unrestricted travel. The AF certified installation criteria is published at <https://mypers.af.mil/app/answers/list/p/9/kw/47788>. If both are green, unrestricted travel is authorized. If neither or one is green, the service member must be exempted under the conditions based criteria policy or have a “waiver to travel.”

³ Waivers may be granted where the travel is: determined to be mission essential; necessary for humanitarian reasons; or warranted due to extreme hardship.

risks of contracting COVID-19 during travel.

(1) Prior to the approval of travel under paragraph 2(e), **commanders** must conduct a risk assessment of the health status and travel itinerary for the member requesting travel using the Pre-Travel Assessment Tool (Attachment 2); and

(2) During the approved travel under paragraph 2(e), **supervisors** will establish a means of communication with the member and prescribe actions to mitigate the risk of contracting COVID-19 for their particular circumstances; and

(3) After return from travel under paragraph 2(e), **commanders** must conduct a risk assessment of health status using the Post-Travel Assessment Tool (Attachment 3). Based on that assessment, the member's squadron commanders or higher will determine if travel will necessitate Self-Observation⁴ or Restriction of Movement (ROM). *See paragraph 3.*

(4) Visitor's Pass. The requesting **sponsor** must conduct a Base Visitor's Pass Assessment for every visitor with Attachment 4. For TRG and MDG students, the sponsor's **commander** will recommend approval or denial of the base visitor's pass.

g. Home-to-Work. The home-to-work provision, even when travelling pursuant to paragraph 2(e), is hereby reinstated under the following parameters:

Applicability: This is mandatory for service members and students. It is highly encouraged for international students, DoD civilian employees, DoD contractors, and all other civilians on or accessing Keesler AFB.

(1) Prohibited locations/activities. Squadron commanders or higher are authorized to resolve questions based on the intent of this order. The following non-exclusive list of **off-installation** activities/locations are prohibited:

(a) Restaurants, bars, nightclubs (EXCEPTED: take-out authorized);

(b) Off-base gyms and other activities where droplet exposure due to physical exertion is increased (e.g. group sports, swimming pools, exercise classes).

(2) Authorized high-risk locations/activities. Unless prohibited in paragraph 2(g)(1), it is highly encouraged for all members to follow **Public Health Directives in paragraph 1** at all times with the following locations/activities:

(a) Personal care establishments (e.g. barber shops, salons, massage parlors, tattoo parlors);

(b) Public gatherings and public areas where six feet physical distancing and mask wear are not guaranteed;

(c) Commercial and retail establishments where six feet physical distancing and mask wear are not guaranteed;

(d) When using mass transit (bus, rail, air, or ferry);

(e) When using in-home domestic services (home maintenance, repair, and lawn

⁴ **Self-Observation:** Personnel in self-observation are to self-monitor for fever, cough, or difficulty breathing. To the extent possible, personnel should implement physical distancing. Personnel who experience symptoms should immediately notify their chain of command and contact Public Health for further direction.

services).

At authorized high-risk activities/locations listed in this paragraph, if six feet physical distancing and/or mask wear is not practiced, members are encouraged to evaluate the benefits of participation/presence versus risk of exposure. At any point if the member feels the risk of exposure is too great, they are highly encouraged to conclude their business and depart.

3. RESTRICTION OF MOVEMENT: CONDITIONAL RELEASE, QUARANTINE, ISOLATION. In accordance with DoD and Public Health guidance, members may be placed in varying levels of Restriction of Movement (ROM)⁵, to include Conditional Release⁶, Quarantine⁷, and Isolation⁸ depending on travel, contact with COVID-positive persons, and/or medical symptoms. **Self-observation is not ROM.**

Applicability: This is mandatory for service members and students. It is highly encouraged for international students, DoD civilian employees, DoD contractors, and all other civilians on or accessing Keesler AFB.

a. Policy

(1) All service members and students will be placed into Conditional Release, Quarantine or Isolation according to the ROM table in Attachment 1.

(2) International students, DoD civilian employees, DoD contractor personnel, and all other civilians will be recommended into Conditional Release, Quarantine, or Isolation according to the ROM table in Attachment 1. DoD contract employees should contact their contract employer to inform them in the event that they are sick or are directed into quarantine or isolation by their provider.

b. Location

(1) Location. The location⁹ of conditional release, quarantine, or isolation for service members and students will be determined in accordance with the Keesler AFB Consolidated Quarantine Bed-down and is detailed in the ROM table in Attachment 1. All quarantine and isolation locations will be clearly marked as such at the facility single point of entry.

(2) Entry to ROM Locations. No member may, without authorization from Public Health or unit commander, enter a conditional release, quarantine, or isolation location. If a member enters a conditional release, quarantine, or isolation location without authority or warning, the member in conditional release, quarantine, or isolation **must** notify the chain of command and Public Health immediately.

c. Public Health Guidance for ROM (Conditional Release, Quarantine or Isolation)

(1) All service members and students placed into ROM **must** follow all written and verbal guidance provided by Public Health and unit commander. Failure to do so constitutes the violation of a lawful order and may be punishable under Article 92, UCMJ.

⁵ **Restriction of Movement (ROM):** Limiting movement of an individual or group to prevent or diminish the transmission of COVID-19, including limiting ingress and egress to, from, or on a military installation; isolation; quarantine; and conditional release.

⁶ **Conditional Release:** Conditional Release (formerly known as commander-directed quarantine) is a form of ROM that allows monitoring of those who may have been exposed to COVID-19. Members are to immediately notify their chain of command and Public Health if they become symptomatic.

⁷ **Quarantine:** Quarantine is a medical form of ROM. Quarantine is the separation of an individual that **has been exposed** to COVID-19 as determined by **contact tracing**, but is not yet ill.

⁸ **Isolation:** Isolation is a medical form of ROM. Isolation is the separation of an individual **infected** or reasonably believed to be infected with COVID-19.

⁹ An acceptable location for ROM includes a separate room and bathroom for the member under ROM.

(2) All DoD civilian employees or international students recommended into ROM are highly encouraged to follow all written and verbal guidance provided by Public Health and unit commander. Failure to do so may be subject to administrative action.

(3) All DoD contractors recommended into ROM are highly encouraged to follow all written and verbal guidance provided by Public Health and unit commander. Failure to do so will be forwarded to the contract officer's representative for possible action.

(4) All civilians recommended into ROM are highly encouraged to follow all written and verbal guidance provided by Public Health and unit commander. Failure to do so may result in restricted access to Keesler AFB.

d. Conditional Release Parameters. Unless authorized by Public Health or the unit commander, members **must** not come within six feet of any other member who has been recommended or directed into conditional release.

(1) Service members and students in conditional release are authorized access to commissary and AAFES facilities and may obtain food through delivery, drive-thru, and take-out, but may not access any other base facilities, to include their workplace or classrooms without an exception to policy as detailed in paragraph 3(f). Failure to do so constitutes the violation of a lawful order and may be punishable under Article 92, UCMJ.

(2) International students and DoD civilian employees residing on base, if otherwise entitled, are allowed access to commissary and AAFES facilities and are strongly encouraged to obtain food through delivery, drive-thru, and take-out. It is highly likely access to other base facilities, to include their workplace or classrooms, will be restricted. Failure to follow guidance may be subject to administrative action.

(3) DoD contractors or civilians residing on base, if otherwise entitled, are allowed access to commissary and AAFES facilities and are strongly encouraged to obtain food through delivery, drive-thru, and take-out. It is highly likely access to other base facilities will be restricted. Failure to follow guidance may result in restricted access to Keesler AFB.

e. Quarantine and Isolation Parameters. Unless authorized by Public Health, members **must** not come within six feet of any other member who has been recommended or directed into quarantine or isolation.

f. Exception to Policy (ETP)

(1) Per the Undersecretary of Defense Personnel and Readiness Memorandum "Force Health Protection Guidance (Supplement 8) – Department of Defense Guidance for Protecting Personnel in Workplaces during the Response to the Coronavirus Disease 2019 Pandemic," dated 13 Apr 20, in cases of mission essential activities, asymptomatic service members, students, and/or DoD civilian employees **who otherwise would be in ROM**, may be granted an exception by the first General Officer in the member's chain of command to access the workplace. This ETP is not required for members under self-observation.

(2) Service members, students, and/or DoD civilian employees granted an exception to policy to be in the workplace under paragraph 3(f)(1) above are permitted to perform official duties provided they remain asymptomatic and comply with the following key practices for 14 days after the last exposure: daily pre-screening with temperature checks, self-monitoring with employer supervision, wearing a face covering the mouth and nose at the same time and not sharing handsets or other objects

used near the face, continuing to social distance to the maximum extent practicable at all times, and cleaning and disinfecting their workspace daily.

(3) If the service member, trainee, and/or DoD civilian employee becomes symptomatic during the duty period, he/she must notify their chain of command and Public Health immediately and comply with their directions.

4. PUNITIVE ORDER: Paragraphs 1(c)(2), 1(d)(1), 2 and 3 of this order are punitive. Service members and students violating this order are subject to adverse administrative action or punitive action under the UCMJ. International students may be subject to appropriate administrative or judicial actions in accordance with their host nation governing directives. DoD civilian employees may be subject to appropriate administrative actions. All others may be subject to applicable laws and regulations and/or have their access to Keesler AFB restricted. The intent of this order is not to preempt already enumerated UCMJ offenses. If a court or higher authority supersedes or determines a provision within this order is legally unenforceable or insufficient, the unaffected portions of this order will remain enforceable.

5. INDIVIDUAL DUTY: Personnel subject to this order have the individual responsibility to know and understand the prohibitions contained herein.

6. LEADER RESPONSIBILITY: This order charges all commanders assigned to 81st Training Wing and tenant unit commanders, senior leaders, senior national representatives, directors, training leaders, instructors, and supervisors to brief ALL SERVICE MEMBERS, STUDENTS, INTERNATIONAL STUDENTS and DOD CIVILIAN EMPLOYEES on the requirements of this order. All contractors will be notified of the contents of this order through their Contract Officer Representative.

7. EFFECTIVE DATE: This order is effective immediately.

8. EXPIRATION: This order will expire when the Keesler AFB Public Health Emergency has been declared complete, or when rescinded, or revised and re-published by the Keesler AFB Installation Commander or higher authority.

HEATHER W. BLACKWELL, Colonel, USAF
Installation Commander

6 Attachments:

1. Restriction of Movement (ROM) Table
2. Pre-Travel Assessment Tool
3. Post-Travel Assessment Tool
4. Base Visitor's Pass Assessment
5. PCS/TDY Travel Decision Flowchart
6. Leave Decision Flowchart

Attachment 1:
Restriction of Movement (ROM) Table

Restriction of Movement Table									
	Definitions:	Parameters				Authorized Movement:	Location:	Duration	Directed by:
Self-Observation (Non-Restricted)	Personnel currently at Keesler AFB who are not currently placed in ROM. Personnel are to self-monitor for symptoms.	If:	Directed by unit commander as outlined in paragraph 2(f) and Attachment 3.	Asymptomatic			Students must adhere to radius restriction as defined by paragraph 2(a).	On or Off Base Lodging/Personal Housing	Squadron Commander
Conditional Release	Conditional Release (formerly known as commander-directed quarantine) is a form of ROM that allows monitoring of those who may have been exposed to COVID-19. Members are to immediately notify their chain of command and Public Health if they become symptomatic.	If:	Directed by unit commander as outlined in paragraph 2(f) and Attachment 3.	Asymptomatic	Or		Must adhere to conditions in paragraph 3(d). Students must adhere to radius restriction as defined by paragraph 2(a). No personnel may access their workplace without 2 AF/CC exception to policy in accordance with paragraph 3(f).	On-Base Lodging (All Dorm Students, Dorm Residents, On-Base Lodging Residents); Off-Base Lodging (Off-Base Lodging Residents); On or Off Base Personal Housing (All others)	14 days Squadron Commander
Quarantine	Quarantine is a medical form of ROM. Quarantine is the separation of an individual that has been exposed to COVID-19 as determined by contact tracing , but is not yet ill.	If:	Directed by Medical/Public Health	Asymptomatic	And	Have been in close contact (within 6 feet for more than 15 minutes) with a COVID-positive person as determined by contact tracing.	(1) May not leave the quarantine location; (2) Will follow all written and verbal guidance provided by Public Health or the quarantine or isolation location management	Komfort Cove (All Dorm Students & Dorm Residents/Base Lodging Residents); On or Off Base Personal Housing (All others)	14 days or as determined by Public Health Public Health
Isolation	Isolation is a medical form of ROM. Isolation is the separation of an individual infected or reasonably believed to be infected with COVID-19.	If:	Directed by Medical/Public Health	Symptomatic	And/Or	Awaiting Test Results or confirmed to be COVID-positive	(1) May not leave the isolation location; (2) Will follow all written and verbal guidance provided by Public Health or the quarantine or isolation location management	Komfort Cove (Dorm Students & Dorm Residents/Base Lodging Residents); On or Off Base Personal Housing (All others)	14 days or as determined by Public Health Public Health

Attachment 2:
Pre-Travel Assessment Tool

Date

Commanders will utilize this Pre-Travel Checklist to conduct a **pre-travel briefing** to determine if travel for **PCS, TDY, Leave, and Non-Official Travel Outside the Local Leave Area** is authorized. Pre-travel briefings will be retained within units until the travel is conducted and the Post-Travel Assessment is complete.

1) Do you display a fever or other symptoms consistent with COVID-19 or have you had close contact with someone who has tested positive for COVID-19 within the past 14 days?

> If 'yes': **Disapprove travel.**

> If 'no': Go to Step 2.

2) Will travel occur from/to/through locations and installations (if applicable) that are pose a high risk of COVID-19 contact?¹⁰

> If 'yes': Consider risk of location and nature of travel and go to Step 3.

> If 'no': Go to Step 3.

3) Will you have close interaction (within 6 feet for at least 15 minutes without a cloth face covering) with any symptomatic person during your travel?

> If 'yes' or unknown: **Disapprove travel or create plan for personal mask use and physical distancing/disciplined personal hygiene.**

> If 'no': Go to Step 4.

4) Will you engage in any gatherings with more than 10 people without proper physical distancing or use of face masks?

> If 'yes' or unknown: **Disapprove travel or create plan for personal mask use and physical distancing/disciplined personal hygiene.**

> If 'no': Go to Step 5.

5) Will you adhere to physical distancing, and personal hygiene throughout travel duration?

> If 'yes' : Go to Step 6.

> If 'no' or unknown: **Disapprove travel or create plan for personal mask use and physical distancing/disciplined personal hygiene.**

6) Is the travel for leave or non-official travel outside of the local leave area?

> If 'yes': **Approve travel.**

> If 'no': Go to Step 7.

7) Is travel authorized according to the Travel Decision Flowchart in Attachment 5?

> If 'yes': **Approve travel.**

> If 'no': Disapprove travel or consult with chain of command for waiver process.

Travel is: Approved Disapproved

Commander Rank/Name/Signature

Traveler Rank/Name/Signature

¹⁰ <https://covid-status.data.mil/>
<https://www.cdc.gov/>
<https://www.covidexitstrategy.org/>
<https://www.defense.gov/Explore/Spotlight/Coronavirus/>
<https://www.msdh.ms.gov/>
<https://www.keesler.af.mil/Health/>

Attachment 3:
Post-Travel Assessment Tool

Date

The following questions will be used by commanders to determine if personnel will be placed in Self-Observation or ROM at Keesler AFB following travel for **PCS, TDY, Leave, Non-Official Travel Outside the Local Leave Area.**

1) Do you or personnel in your household currently (last 3-5 days) have symptoms consistent with COVID-19:

- Do you feel hot or feel like you have a fever?
- Do you have a sore throat or cough?
- Do you have difficulty breathing, or are short of breath?
- Do you have muscle pain, headache, chills, and/or new loss of taste or smell?
- > If symptomatic: Send individual to Drive Up COVID Clinic (DUCC) for screening/testing.
- > If no symptoms: Go to Step 2.

2) Did you travel from OCONUS?

- > If 'yes': **14-day Conditional Release**
- > If 'no': Go to Step 3.

3) Did travel occur from/to/through locations and installations (if applicable) that are not "Green" according to the Stop Movement Travel Decision Flowchart referenced in Attachment 5 and Installation Gating Criteria on MyPERS?

- > If 'yes': Consider location and nature of travel as a factor to determine if 14-day Conditional Release is appropriate and go to Step 4.
- > If 'no': Go to Step 4.

4) Have you had close interaction (within 6 feet for at least 15 minutes without a cloth face covering) with any symptomatic person during your travel?

- > If 'yes': **14-day Conditional Release**
- > If 'no' or unknown: Go to Step 5.

5) Did you engage in any gatherings with more than 10 people without proper physical distancing and personal use of face mask?

- > If 'yes': **14-day Conditional Release**
- > If 'no': Go to Step 6.

6) Did you adhere to physical distancing and personal hygiene throughout travel duration?

- > If 'yes': **Self-Observation** (IAW reference h)
- > If 'no': **14-day Conditional Release** (discretion of Unit Commander, as needed unit CC may consult with installation Public Health office).

You are directed to: Self-Observation 14-day Conditional Release DUCC for testing

Commander Rank/Name/Signature

Traveler Rank/Name/Signature

Attachment 4:
Base Visitor's Pass Assessment

Date

The requesting member is responsible for every base visitor they sponsor. The requesting member's commander will use the following questions to determine if that commander will recommend approval or denial of the visitor's pass.

- 1) Do the requested visitor or personnel in their household currently (last 3-5 days) have symptoms consistent with COVID-19:
 - Do they feel hot or feel like you have a fever?
 - Do they have a sore throat or cough?
 - Do they have difficulty breathing, or are short of breath?
 - Do they have muscle pain, headache, chills, and/or new loss of taste or smell?
 - > If symptomatic: **Disapprove request.**
 - > If no symptoms: Go to Step 2.

- 2) Did they travel from OCONUS?
 - > If 'yes': **Disapprove the request.**
 - > If 'no': Go to Step 3.

- 3) Did travel occur from/to/through locations and installations (if applicable) that are not "Green" according to the Stop Movement Travel Decision Flowchart referenced in Attachment 5?
 - > If 'yes': Consider location and nature of travel as a factor to determine if disapproval is appropriate; go to Step 4.
 - > If 'no': Go to Step 4.

- 4) Have they had close interaction (within 6 feet for at least 15 minutes without a cloth face covering) with any symptomatic person during their travel?
 - > If 'yes': **Disapprove the request.**
 - > If 'no' or unknown: Go to Step 5.

- 5) Did they engage in any gatherings with more than 10 people without proper physical distancing and personal use of face mask?
 - > If 'yes': **Consider the nature and duration, any mitigation factors that will be used while on base (masks, physical distancing, etc.), and consider disapproving the request.**
 - > If 'no': Go to Step 6.

- 6) Did they adhere to physical distancing and personal hygiene throughout travel duration?
 - > If 'yes': **Approve the request.**
 - > If 'no': **Consider the nature and duration, any mitigation factors that will be used while on base (masks, physical distancing, etc.), and consider disapproving the request.**

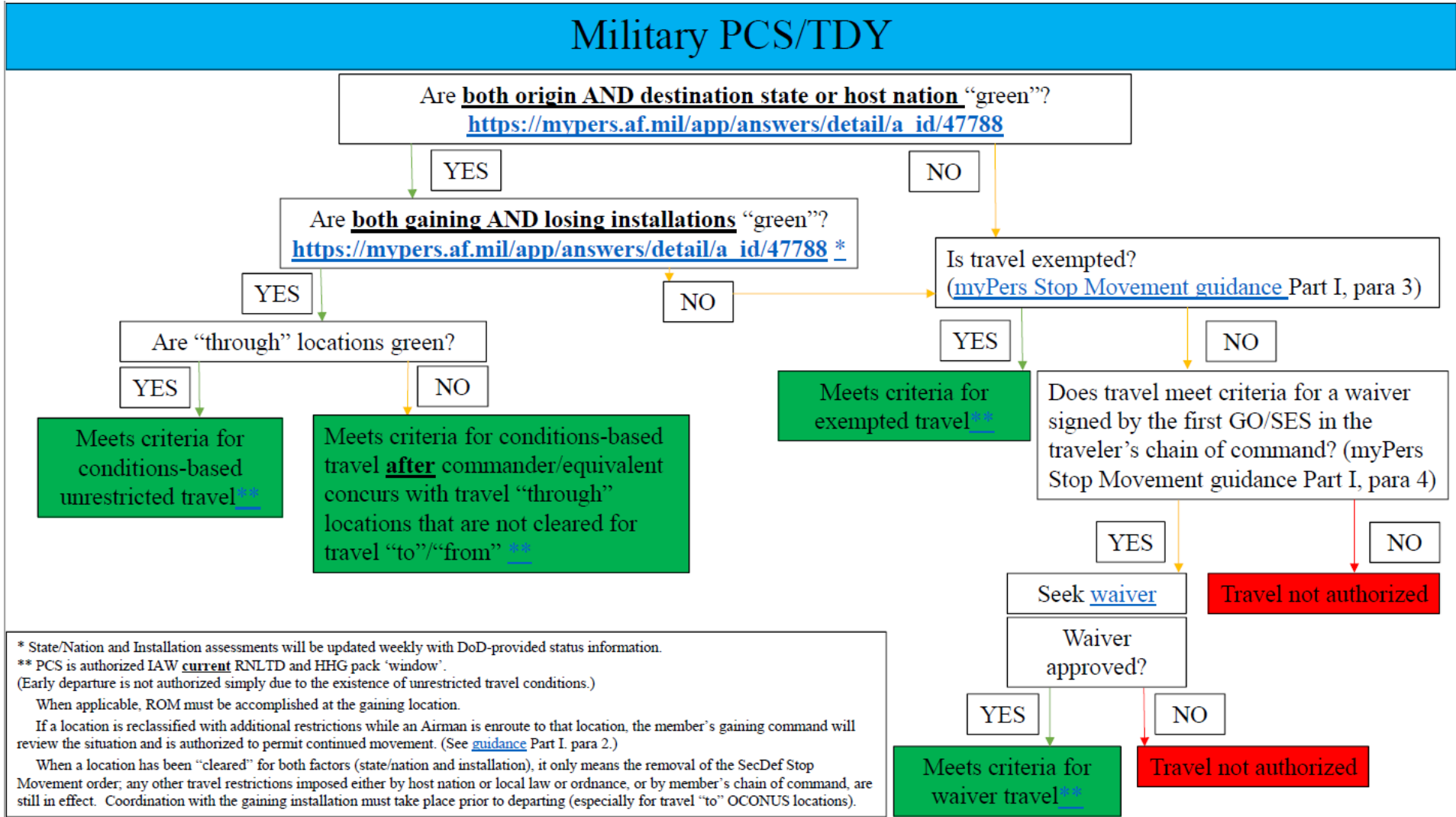
The visitor's pass is: Approved Disapproved

Commander Rank/Name/Signature

(Required **only** if Sponsor is a TRG/MDG Student)

Sponsor's Rank/Name/Signature

PCS/TDY Travel Decision Flowchart



Attachment 6
Leave Decision Flowchart

